



**Board of Directors Teleconference  
Thursday, September 30, 2010  
9 am – 10:30 am**

**ADOPTED MINUTES**

**1. Call to Order at 9:06am by President Frankie Moore.**

**2. Roll Call**

Present: *Erin Long, Carlos Maldonado, Carla Martinez, Frankie Moore, Tzoler Oukayan, Earic Peters, Victoria Worch*

Absent: *Fauzi Hamadeh*

Non-voting: *Valerie Venegas*

**3. Approve Minutes:**

3.1 ***MS (Worch/Long) to approve the minutes of September 9, 2010.***

*MSC to append the minutes of September 9, 2010*

*MC to approve the minutes as amended.*

**4. Conference Updates**

4.1 Fall 2010 Student Leadership Conference Update (Frankie Moore and Valerie Venegas)

- *Eight-six percent (86%) hotel room occupancy as of today.*

- *The final program went out via email yesterday.*

- *Workshops:*

o *Venegas will be coordinating the workshops with the hotel management next week. Deadline for workshop presentations is October 5, 2010.*

o *Currently, two sessions are fully filled.*

o *Non-CCCSAA conference presenter: will we be able to reimburse them with anything?*

o *It was decided that we will provide them a meal as well as gas mileage if necessary.*

- *Other:*

o *We will have regional tables so that regions can share information with other students.*

o *T-shirt exchange will take place on Saturday.*

o *Evaluations: there will be one for each workshop, as well as one at the end of the conference for an overall review.*

o *There will not be scheduled Region meetings because a lot of the regions are meeting just before the conference and the General Assembly will take place the weekend after. There will be rooms designated for "networking" for those interested.*

▪ *Maldonado expressed concerned in regards to not having regional meeting time. He is willing to help coordinate it with Venegas.*

- *Meals:*

o *Will be decided next week with the hotel.*

- *Entertainment:*

o *Friday*

▪ *Dance with a DJ*

▪ *Movie: Freedom Writers*

▪ *Board Games & Desert Mixer*

o *Saturday*

▪ *Casino Night*

4.2 Student Senate Fall General Assembly, October 29-31, San Diego, CA (Erin Long)

- *We are still in need of a presenter for the advisor breakout session for Saturday October 30, 2010, 11:30-12:30pm*
- *We are scheduled from 4:45-6:00pm for an advisors hot topic roundtable.*
- *They may be having difficulty meeting quorum because a lot of schools are opting out due to Halloween weekend.*
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## 5. Unfinished Business

- 5.1 Mission Statement (Victoria Worch & Frankie Moore)
- *We will pass it along to membership at the Business Meeting in October to get feedback/input.*
- 5.2 Professional Standards updates (Board Members)
- *Everyone should have already sent Anthony their job descriptions.*
  - *Moore will coordinate a committee meeting to come up with something to present to the membership.*
- 5.3 Role of CCCSAA Senate Liaison with SSCCC (Erin Long)
- *There is nothing written in the CCCSAA bylaws in regards to the position and the role of the individual.*
  - *Long needs help in creating this position description (Mendoza has volunteered to assist Long in drafting the role description)*
  - *Should Long report out to the Association – we are spending a lot a money sending her up each month.*
- 5.4 Northern Area Representative Replacement (Board Members)
- *Information was sent out to the list serve but we have not received any responses from the Association*
  - *It was recommended that we add the open up nominations at the Business meeting on October 23, 2010 and the Board will move forward from there, depending on responses/nominations.*

***MSC (Maldonado/Oukayan) to add this item to the next Business Meeting on October 23, 2010.***

## 6. New Business

- 6.1 Budget review, 2009 – 2010 (Fauzi Hamadeh)
- *We need to have the final presentation for the Business Meeting on October 23, 2010. Moore has requested that the Board see the budget prior to the Business Meeting.*
  - *Moore has requested that everyone please review budget prior to the next Board meeting.*
- 6.2 Budget Process, 2010-2011 (Fauzi Hamadeh)
- *MSC (Maldonado/Long) to move this item to the next meeting Board Meeting on October 14, 2010.*
- 6.3 Graduate programs and Collection of Data (Eric Peters)
- *Peters is scheduled to speak at USC next week in hopes to recruit.*
  - *Azusa Pacific University graduate masters program later on this month.*
- 6.4 Professional Conference 2010 – Business Meeting Minutes (Celena Alcalá)
- *Maldonado will try and contact Celena Alcalá.*
- 6.5 Professional Conference 2011 Discussion/Planning (Carlos Maldonado & Board)
- *No updates. Maldonado will email list serve to connect with membership to see interest. The conference will take place in Northern California area.*

## 7. Board Reports (2<sup>nd</sup> meeting of the month)

- 7.1 Student Senate Liaison: Erin Long
- She has been attending by herself since Linda has been out of town. Hopes that CCCSAA can cover Maldonado's travel to accompany her to the next meeting. They are currently*

*trying to remove two of the executive members and there are a lot of tough internal political issues taking place*

***MSC (Long/Worch) to approve \$500.00 from the Student Senate Liaison Budget to cover the necessary funds for Maldonado's travel.***

- 7.2 Northern Area Representative: (Vacant Position)
- 7.3 Southern Area Representative: Earic Peters  
*No report.*
- 7.4 Communications: Carla Martinez  
*No report.*
- 7.5 Treasurer: Fauzi Hamadeh (Absent)
- 7.6 Secretary: Tzoler Oukayan  
*No Report.*
- 7.7 Past President: Victoria Worch  
*Suggested updating Proxy Form prior to the Business Meeting.*
- 7.8 President-Elect: Carlos Maldonado  
*No Report.*
- 7.9 President: Frankie Moore  
*A draft of the agenda for the Business Meeting is sent out. A call for agenda items will be emailed out to the list serve.*

## **8. Open Discussion and Gratitude**

## **9. Call for Items for next meeting: *Thursday, September 23, 2010, 9 am – 10:30 am***

- *Northern Area Representative Nominations (Board)*
- *Budget Process, 2010-2011 (Fauzi Hamadeh)*

## **10. Adjournment**

***MSC (Maldonado/Martinez ) to adjourn the meeting at 10:32am.***

### ***Minutes Submitted By:***

***Tzoler Oukayan, Secretary***

***September 30, 2010***

**Board of Directors Summer & Fall Meeting Schedule: 2<sup>nd</sup> and 4<sup>th</sup> Thursday's, 9 am-10:30 am**

October 14 & 28

November 11 & 25 – Thanksgiving Holiday

December 9 & 23