

7/18/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

1:30pm



1. Organizational Items

a. Call to Order:

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Vacant
5. Director of Finance: Winnie LaNier
6. Director of Administration: Nicole Moya
7. Past President: Mary Avalos
8. President - Elect: Raniyah Johnson
9. President: Sean Pepin

b. Approval of the Agenda

c. Approval of the Minutes: NA

2. Old Business

a. NA

3. New Business

- a. Appointment of Chris Dela Cruz as the Director of Public Relations
- b. Student Leadership Conference Update
- c. Membership Dues (Email about Institutional Membership)
- d. Review of [Goals](#)

4. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania
- b. Bylaw Committee -- Nicky Damania
- c. Scholarship Committee –
- d. Student Leadership Conference Planning Committee – Sean Pepin

5. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania

- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Vacant
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Nicole Moya
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Sean Pepin

6. Adjournment

- a. Future Meetings: August 16th, 2018 at 3pm

7/18/18 Minutes

CCCSAA Board of Directors

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1:30pm



1. Organizational Items

a. Call to Order:

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa - Here
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Vacant
5. Director of Finance: Winnie LaNier - Here
6. Director of Administration: Nicole Moya
7. Past President: Mary Avalos -
8. President - Elect: Raniyah Johnson - Here
9. President: Sean Pepin - Here

b. Approval of the Agenda

i. Move to approve, Melissa/2nd, Winnie

ii. No discussion

iii. Passes unanimously

c. Approval of the Minutes: NA

2. Old Business

a. NA

3. New Business

a. Appointment of Chris Dela Cruz as the Director of Public Relations

- i. Motion to approve, Winnie/Raniya, second
- ii. No Discussion
- iii. Approved Unanimously

b. Student Leadership Conference Update

- i. Oct. 19 - 21 @ LAX Sheraton

c. Membership Dues (Email about Institutional Membership)

- i. New rates as outlined at Board Transition Retreat
- ii. Institutional memberships are transferable w/in the college
 1. 1 active membership = \$100
 2. 2 active memberships = \$175

- 3. Each additional member is \$75
- 4. Any college that signs up for 2 or more active membership, would be transitioned into an institutional membership upon approval of a bylaws change at the SLC General Business Meeting.
- iii. Motion to approve membership costs, Raniya/second, Melissa
- iv. Discussion: Anyone who has paid the FY 19 dues will be single rate, they may add on 1 other new member at \$75 to become Institutional Members.
- v. Approved rate changes/institutional rate tier unanimously
- d. Review of [Goals](#)

4. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania
- b. Bylaw Committee -- Nicky Damania
- c. Scholarship Committee – Mary Avalos
 - i. International and undocumented students became challenging; however, the monies were deposited to the colleges they are students at. Those moneys were then deposited to them through their Financial Aid checks. Something to consider in future scholarship application requirements.
- d. Student Leadership Conference Planning Committee – Sean Pepin

5. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
 - i. Closing out of the FY 18 budget. We has an income of \$308,000, expenditures of \$232,000, and carrying forward \$75,000.
- f. Director of Administration: Nicole Moya
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Sean Pepin

6. Adjournment

- a. Future Meetings: August 16th, 2018 at 3pm
- b. Adjourned at 2:22pm

8/16/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

3:00pm



1. Organizational Items

a. Call to Order:

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Vacant
5. Director of Finance: Winnie LaNier
6. Director of Administration: Nicole Moya
7. Past President: Mary Avalos
8. President - Elect: Raniyah Johnson
9. President: Sean Pepin

b. Approval of the Agenda

c. Approval of the Minutes: NA

2. Old Business

a. Student Leadership Conference

3. New Business

a. NA

4. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania
- b. Bylaw Committee -- Nicky Damania
- c. Scholarship Committee –
- d. Student Leadership Conference Planning Committee – Sean Pepin

5. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Vacant
- e. Director of Finance: Winnie LaNier

- f. Director of Administration: Nicole Moya
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Sean Pepin

6. Adjournment

- a. Future Meetings: TBD

8/16/18 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

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1:30pm



Meeting did not take place as scheduled

9/5/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

3:00pm



1. Organizational Items

a. Call to Order:

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Vacant
7. Past President: Mary Avalos
8. President - Elect: Raniyah Johnson
9. President: Vacant

b. Approval of the Agenda

c. Approval of the Minutes: N/A

2. Old Business

- a. Student Leadership Conference

3. New Business

- a. Election of a new Director of Administration
- b. Approval for Funding for Director Damania and President-Elect Johnson to attend Admissions and Records New Directors Training

4. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania
- b. Bylaw Committee -- Nicky Damania
- c. Scholarship Committee –
- d. Student Leadership Conference Planning Committee – Sean Pepin, Libby Fatta, Teila Robertson

5. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania

- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Vacant
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Vacant

6. Adjournment

- a. Future Meetings: TBD

9/5/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

3:00pm



Meeting did not take place as scheduled

9/12/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

3:00pm



1. Organizational Items

a. Call to Order:

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President - Elect: Raniyah Johnson
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes: N/A

2. New Business

- a. President/President-Elect Transition
- b. Professional Development Committee

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania
- b. Bylaw Committee -- Nicky Damania
- c. Scholarship Committee –
- d. Student Leadership Conference Planning Committee – Libby Fatta, Teila Robertson

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos

- h. President - Elect: Raniyah Johnson
- i. President : Raniyah Johnson

5. Adjournment

- a. Future Meetings: TBD

9/12/18 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

3:00pm



1. Organizational Items

a. Call to Order: 3:03 PM

i. Roll Call + High and Get-By of the Week (Quorum is 5) Quorum established at 8

1. Director of Legislative Affairs: Nicky Damania - Here
2. Northern Area Director: Melissa Ceresa - Here
3. Southern Area Director: Nathan Brais - Here
4. Director of Public Relations: Chris Dela Cruz - Here
5. Director of Finance: Winnie LaNier - Here
6. Director of Administration: Amna Jara - Here
7. Past President: Mary Avalos - Here
8. President - Elect: Raniyah Johnson - Here
9. President: Raniyah Johnson

b. Approval of the Agenda

- i. Move to approve, Mary/ 2nd by Nicky
- ii. No discussion
- iii. Passed unanimously

c. Approval of the Minutes: No minute taker for last meeting

2. New Business

a. President/President-Elect Transition

- i. Move to approve, Mary/2nd by Winnie to appoint Raniyah Johnson as President, leaving the President Elect position vacant.
- ii. Passed unanimously
- iii. Election Committee to be formed of no more than 3 members, co-chairs Mary and Raniyah for President Elect to be appointed at SLC 2018
- iv. Passed unanimously

b. Professional Development Committee

- i. Nicky suggested SJTI to train advisors at the summer training (June 12- 14).
- ii. Advisors would receive a certificate of completion either by SJTI or CCCSAA. To be determined
- iii. Nicky is working out the cost details with SJTI

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania: Have 90 paid members so far, usually 110 by this time. Will send a reminder to pay membership by 9/21 or non-member rate will be charged at SLC 2018
- b. Bylaw Committee -- Nicky Damania: No report
- c. Scholarship Committee – Mary Avalos: will get a timeline together for the scholarship process for the next CCCSAA Board meeting
- d. Student Leadership Conference Planning Committee – Not present to report

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania - SSCCC meeting this week. Winnie, Raniyah and Nicky meeting with the chancellor's office.
- b. Northern Area Director: Melissa Ceresa - No report
- c. Southern Area Director: Nathan Brais - Chris and Nathan will be meeting on 9/13 to discuss strategies for outreaching to Northern and Southern regions.
- d. Director of Public Relations: Chris Dela Cruz - No report
- e. Director of Finance: Winnie LaNier - No report
- f. Director of Administration: Amna Jara - No report
- g. Past President: Mary Avalos - No report
- h. President - Elect: Raniyah Johnson
- i. President: Raniyah Johnson - No report

5. Adjournment

- a. Future Meetings: September 26 at 3PM
- b. Raniyah will send out doodle poll to schedule an additional meeting before SLC on October 19 - 21, 2018
- c. Adjournment: 3:56 PM

10/10/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

1:00pm



1. Organizational Items

a. Call to Order:

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President - Elect: Raniyah Johnson
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

2. New Business

- a. Video Campaign (With Advisor/student testimonials taken at CCCSAA SLC/General Assembly)
- b. Spring Northern/Southern Area Drive-ins
- c. Allocation of \$200 for snacks for board meeting at GA
- d. Proxy/voting membership for GA (board meetings)
- e. Schedule Board meeting at GA
- f. Check in table at GA on Friday
- g. SSCCC mixer on Friday night, SSCCC is asking for advisors to help "staff" the mixer from 8-10pm.
 - i. Can we all take a shift or two?
 - a. 8-9pm:
 - b. 9-10pm:
- h. Presentations at GA for advisors
- i. Voting and elections at SLC (emails to be send out before)
- j. Creation of flyer and promotion items for CCCSAA at GA
- k. Review of SSCCC Bylaw amendments

- l. Review of director Job Descriptions
- m. Creating and Maintaining a statewide database of information from all CC's which would assist advisors in advising their SGs
- n. Review and reversions of the CCCSAA Bylaws:

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Nicky Damania
- b. Bylaw Committee -- Nicky Damania
- c. Scholarship Committee Fiscal Sponsorship –
<https://docs.google.com/document/d/1tZOJ0IEjdpDOFjIPZ7dHMxLAMIziXiHhNsmdm82bV0M/edit?usp=sharing>
- d. Student Leadership Conference Planning Committee – Libby Fatta, Teila Robertson

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Raniyah Johnson

5. Adjournment

- a. Future Meetings: October 16 at 12PM

10/10/18 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

1:00pm



1. Organizational Items

a. Call to Order: Mary called the meeting to order at 1:05 PM

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania - Here
2. Northern Area Director: Melissa Ceresa - Here
3. Southern Area Director: Nathan Brais - Here
4. Director of Public Relations: Chris Dela Cruz - Here
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara - Here
7. Past President: Mary Avalos - Here
8. President - Elect: Raniyah Johnson
9. President: Raniyah Johnson

b. Approval of the Agenda: Moved to approved by Nicky/second by Melissa

c. Approval of the Minutes: Minutes will be available for review for 9-12 at the next meeting

2. New Business

a. Video Campaign (With Advisor/student testimonials taken at CCCSAA SLC/General Assembly)

Nathan and Chris have been brainstorming to create more visibility for our members. They want to make a video with testimonials from advisors and students to help recruit new members into CCSAAA and also use as a PR tool. There was a discussion to have some volunteers from the CCSAAA board to take short videos and have a variety of voices who want to be included in this video. The video would be posted on the CCSAAA website and sent to existing CCSAAA listserv as well as other colleges not involved with CCSAAA yet. They would like to share this link to encourage attendance for the professional development conference in the summer for advisors.

Nicky suggested looking into a release form for this activity and Chris will be creating one. Nathan and Chris would like assistance in video editing. Length of video would be 2-3 minutes.

b. Spring Northern/Southern Area Drive-ins

Nicky mentioned that the advisor track during GA is for this purpose and he is currently working on this

- c. Allocation of \$200 for snacks for board meeting at GA

Moved by Chris, second by AJ, no objections. Moved to allocate funds from the budget

line 21.

- d. Proxy/voting membership for GA (board meetings)

Mary to draft email to send to the listserv. AJ to email all listserv members and keep track of replies.

- e. Schedule Board meeting at GA

Board meeting to be scheduled on Saturday, tentatively.

- f. Check in table at GA on Friday

AJ and Mary will be there to host the CCSAAA table at the GA to provide information for the advisors.

- g. SSSCC mixer on Friday night, SSSCC is asking for advisors to help "staff the mixer from 8-10pm. AJ will send email to the board to ask for volunteers. Mary and AJ will recruit advisors to sit in at the mixer while they are already at the GA while they are at the CCSAAA check-in table.

- i. Can we all take a shift or two?

- a. 8-9pm:

- b. 9-10pm:

- h. Presentations at GA for advisors

Looking for more presenters throughout the conference. 2 scheduled as of now:

- Tracy Thomas, Assistant Vice Chancellor for Government Relations
 - Daisy Gonzales, Deputy Chancellor

Advise Nicky if anyone wants to do a presentation or if anyone has any ideas.

- i. Voting and elections at SLC (emails to be send out before)

Nominations open till Friday at 12pm. We will take nominations there. Mary to send a reminder that the voting will be in-person

- j. Creation of flyer and promotion items for CCCSAA at GA

Chris volunteered to help Nicky with creation of flyer. Nicky will send information to Chris.

- k. Review of SSSCC Bylaw amendments

Nicky will schedule some time for CCSAAA board to meet with Phil. At the GA we will be hosting a focus group or folks can schedule a one-on-one meeting with Phil. All advisors and students with a passion to change need to contact Phil to schedule time with him so he can get a better understanding of CCSAAA.

- l. Review of director Job Descriptions

Mary and Winnie sent their feedback. Nicky would like feedback from all others on CCSAAA board.

- m. Creating and Maintaining a statewide database of information from all CC's which would assist advisors in advising their SGs
Nicky, Chris and AJ will meet at the GA to update the database.
- n. Review and revisions of the CCCSAA Bylaws
Review the bylaws and let Nicky know of anything else to update or revise:
<https://docs.google.com/document/d/12tdvofWFWIYJnuviu1NqbTYVmmHefsV7Z5RlyVtkVng/edit?usp=sharing>

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Amna Jara continuing to update memberships and applications coming through.
- b. Bylaw Committee -- Nicky Damania covered this information in the last item on the agenda.
- c. Scholarship Committee Fiscal Sponsorship –
<https://docs.google.com/document/d/1tZOJ0IEjdpDOFjIPZ7dHMxLAMIziXiHhNsmdm82bV0M/edit?usp=sharing>
CCSAAA to consider having the Foundation for California Community Colleges Chancellor's Office be fiscally responsible for our funds. They would charge us 11% each time we expend funds. Nicky to put this item on the agenda for the board meeting at SLC. Review and let Nicky know if there are any questions.
- d. Student Leadership Conference Planning Committee – Libby Fatta, Teila Robertson
Not available for comment.

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania - No Report
- b. Northern Area Director: Melissa Ceresa - Won't be at GA
- c. Southern Area Director: Nathan Brais - Won't be at SLC
- d. Director of Public Relations: Chris Dela Cruz - Won't be at SLC till Welcome session on Friday.
- e. Director of Finance: Winnie LaNier - Not available
- f. Director of Administration: Amna Jara - Won't be at SLC
- g. Past President: Mary Avalos - Will be at the GA on Friday for the advisor table
- h. President - Elect: Raniyah Johnson - Not available
- i. President : Raniyah Johnson

5. Adjournment: Meeting adjourned at 2:02 PM

- a. Future Meetings: October 16 at 12PM

10/16/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

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12:00pm



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President - Elect: Raniyah Johnson
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

Minutes from 9/12:

<https://docs.google.com/document/d/1EBOWgK2i0y45mjltKbS1rs1aRCPGMMOG-T-kNSjPvNE/edit>

Minutes from 10/10:

<https://docs.google.com/document/d/12-Smm0-dcJUnsc9MI7-kmXbErZ0VwTSiZhosvs00T8U/edit>

2. New Business

- a. Volunteer Opportunities for Video Testimonials
 - i. [DRAFT of outline for SSCCC GA Fall 2018](#)
- b. [Fiscal and Administrative Services Sponsorship](#)
- c. [Bylaws](#)
- d. [Elections](#)
- e. [SLC Updates/planning](#)
- f. [Onboarding New Directors from CCCCO](#)

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Amna Jara
- b. Student Leadership Conference Planning Committee – Libby Fatta, Teila Robertson

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Raniyah Johnson

5. Adjournment

10/16/18 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

12:00pm



1. Organizational Items

a. Call to Order: 12:06pm

i. Roll Call + High and Get-By of the Week (Quorum is 5) *Quorum established 8/8*

1. Director of Legislative Affairs: Nicky Damania - Here
2. Northern Area Director: Melissa Ceresa - Here
3. Southern Area Director: Nathan Brais - Here
4. Director of Public Relations: Chris Dela Cruz - Here
5. Director of Finance: Winnie LaNier - Here
6. Director of Administration: Amna Jara - Here
7. Past President: Mary Avalos - Here
8. President - Elect: Raniyah Johnson - Here
9. President: Raniyah Johnson

b. Approval of the Agenda: *Agenda approved by Nicky and Seconded by Melissa*

c. Approval of the Minutes

Minutes from 9/12:

<https://docs.google.com/document/d/1EBOWgK2i0y45mjltKbS1rs1aRCPGMMOG-T-kNSjPvNE/edit>

Minutes approved by Nicky and Seconded by Melissa

Minutes from 10/10:

<https://docs.google.com/document/d/12-Smm0-dcJUnsc9MI7-kmXbErZ0VwTSiZhosvs00T8U/edit>

Minutes approved by Nicky and Seconded by Chris

2. New Business

a. Volunteer Opportunities for Video Testimonials

[DRAFT of outline for SSCCC GA Fall 2018](#)

Chris will have a sign-up sheet for advisors to participate in the video recording at the CCCSAA heck-in table at GA.

Chris will create a publicity agreement for students to participate in the video and will have bring hardcopies for Mary and AJ to have at the CCCSAA table at the GA.

- b. [Fiscal and Administrative Services Sponsorship](#)
Nicky met with the foundation on October 15, 2018. Added link to the rough draft copy above in (b) heading.
- c. [Bylaws](#)
Mary Avalos edited the by-laws and will work on the job descriptions of officers. Nicky to send an email to the board membership with items that will be on the agenda: Bylaws, elections, foundation agreement.
- D. [Elections](#)
Chris to help create a flyer to promote elections. Online nominations are open till Friday at 12PM and the board will be outreaching at SLC till Saturday morning to recruit more nominees.
- E. [SLC Updates/planning](#)
Raniyah informed the board that the SLC is short 10 projectors and screens for the conference. Raniyah will email the conference coordinators and copy Brittany (conference contact at Sheraton LAX) to secure additional equipment for the conference if needed. Board agreed for her to move forward on this unanimously.
- F. [Onboarding New Directors from CCCCCO](#)
Item postponed until next meeting.

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Amna Jara
Membership spreadsheet will be updated today, October 16 and email will be sent to the board once it's updated.
- b. Student Leadership Conference Planning Committee – Libby Fatta, Teila Robertson
No present to report

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President - Elect: Raniyah Johnson
- i. President : Raniyah Johnson

5. Adjournment

- a. Meeting adjourned at 1 PM by Raniyah Johnson

10/20/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

1:30pm



1. Organizational Items

a. Call to Order

i. Roll Call (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President - Elect: Vacant
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

[Minutes from 10/16](#)

2. Officer Reports

3 Minutes

Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President - Elect: Vacant
- i. President : Raniyah Johnson

3. Committee Reports

- a. Bylaws Committee
- b. Events Committee
 - i. PC - June 12-14: Embassy Suites Sacramento Riverfront Promenade
 - ii. SLC 2019 - October 24-27: DoubleTree Sacramento

- iii. PC 2020 - June 10-12: Embassy Suites by Hilton San Diego La Jolla
- iv. SLC 2020 - October 1-4: Hilton San Diego Resort and Spa
- c. Finance Committee
- d. Scholarship Committee
- e. Student Leadership Committee

4. New Business

- a. Approval of CCCSAA Bylaw changes
 - i. [Click here](#) to Review Bylaw Revisions
- b. Special Elections for CCCSAA President-Elect

6. Next Meeting

- c. Friday, October 26, 2018 at SSCCC General Assembly during Breakout Session 1, 4pm - 5pm

7. Adjournment

10/20/18 Agenda

CCCSAA Business Meeting

Call in: 1-888-886-3951

Passcode: 6506410

1:30pm



1. Organizational Items

a. Call to Order: 1:34PM

i. Roll Call (Quorum is 5)

1. Director of Legislative Affairs: Nicky Damania - Present
2. Northern Area Director: Melissa Ceresa - Present
3. Southern Area Director: Nathan Brais - Absent
4. Director of Public Relations: Chris Dela Cruz - Present
5. Director of Finance: Winnie LaNier - Present
6. Director of Administration: Amna Jara - Absent
7. Past President: Mary Avalos - Present
8. President - Elect: Vacant
9. President: Raniyah Johnson - Present

b. Approval of the Agenda

Motion by Melissa Ceresa. Second by Nicky Damania.

c. Approval of the Minutes

No minutes to approve

2. Officer Reports

3 Minutes

Per Item

a. Director of Legislative Affairs: Nicky Damania

SSCCC President gave a report regarding an email sent to the CCCSAA Listserv requesting donations from CCC ASOs to SSSCC.

SSCCC President announced that there will be an SSSCC Spring General Assembly in Spring 2019. There is not an exact date or location established. SSSCC President provided report on SSSCC Fall General Assembly announcement. 72 schools registered. Requesting feedback from ASO advisors regarding SSSCC and General Assemblies. Registration is available onsite.

Creating an MOU between SSSCC, CCCSAA, and CCCCCO. Phil Clegg has been hired by CCCCCO for consultation to SSSCC structure. Phil is available for conversations on historical context and feedback.

Conversations for creating an onboarding for new ASO and ASB advisors happening between CCCSAA and CCCCCO. Nicky is asking for participation in committee to create curriculum for training.

- b. Northern Area Director: Melissa Ceresa
Introduction to North Area advisors.
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
Video campaign recording will begin at SSCCC Fall General Assembly.
Intended to recruit other advisors.
- e. Director of Finance: Winnie LaNier
CCCSAA budget and expenditures for FY 19 presented to members. Goals for membership will increase due to institutional membership.
- f. Director of Administration: Anna Jara
- g. Past President: Mary Avalos
Professional scholarship will be extended for student affairs and higher education related. Call for active members to join the Scholarship Committee.
- h. President - Elect: Vacant
- i. President : Raniyah Johnson
Introduction to the CCCSAA membership.

3. Committee Reports

- a. Bylaws Committee
Revisions to bylaws include institutional membership, proxies, and vacancies.
Recommendation to consider voting to be per institution and possibility of multi-college district memberships.

- b. Events Committee
Dates for upcoming Student Leadership and Professional Development

Conferences:

PC 2019 - June 12-14: Embassy Suites Sacramento Riverfront Promenade

SLC 2019 - October 24-27: DoubleTree Sacramento

PC 2020 - June 10-12: Embassy Suites by Hilton San Diego La Jolla

SLC 2020 - October 1-4: Hilton San Diego Resort and Spa

SLC 2021 is considering to be hosted at Hilton Valencia. Possibility for Six Flags Magic Mountain half day for students and advisors. Recommendations for other cities in central California.

Concerns that SLC 2020 is too early for some institutions to find students and have finances available.

- c. Finance Committee
Possibility for sponsorship through the Foundation of the California Community Colleges. Three options available. First, do not work with Foundation and continue current structure. Second, become entity of the Foundation, dissolving 501(c)3. Third, keep CCCSAA 501(c)3 and hire Foundation to be the CCCSAA fiscal agency. Benefits and risks discussed of all three options.

Associated costs:

- i. Setting up your “company” in our bookkeeping system, separate from ours (One time cost estimated at \$1,500)
- ii. Bank account (negligible fees, depending on bank)
- iii. General liability insurance policy (\$500 - \$1200 per year)
- iv. Preparation of IRS Form 990 for your board’s approval (depends on complexity, estimated \$3,000 - \$5,000 though that seems high. Could we get a copy of your most recent 990 to better assess this?)
- v. Board and Officers Insurance (Recommended, perhaps \$500 a year.)
- vi. Independent audit, if needed (At least \$10,000 -- but you would not likely need one since your income is all earned, not gifts and grants and you are below the \$2 million threshold)

MOU was drafted and being reviewed by legal counsel. Will be presented and considered to be voted on at Friday of Fall 2018 General Assembly. Recommended to keep 501(c)3 for 2 years and use the year after to assess and allow for transition. Possibility for endowment in becoming an entity with Foundation. Board of Directors recommend a 3 year-trial period with the Foundation as a fiscal agency. The possibility of sponsorship with the Foundation created through years of cleaning financial processes. Concerns expressed regarding the financial impact of being an entity of the Foundation and the need to see more vision in building revenue in the future. \$15-\$18K a year if we go with option 3. Can we look at third party accountants? This is what we currently do and tax forms are not being submitted on time. The impact on Director of Finance will still keep shadow book, but look into other financial options.

Recommendation to create and present a strategic plan for use of CCCSAA finances. Winnie will have a strategic plan ready for next general membership meeting. The cost for Foundation to handle registration is high, not included in original MOU. Recommend to work with individual college’s Foundation. Typical surcharge for Foundation is 25-30%.

d. Scholarship Committee

Guidelines for scholarship process needs to be approved by membership. That’s why a task force is being created.

e. Student Leadership Committee

No report.

4. New Business

- a. Approval of CCCSAA Bylaw changes
 - i. [Click here](#) to Review Bylaw RevisionsMotion to accept posted bylaw revisions by Robert Bustamante. Second by Diana.
Approved unanimously.
- b. Special Elections for CCCSAA President-Elect
Motion to accept by acclamation for Nicky Damania for CCCSAA President-Elect.
Jill. Second by Doralyn. Approved unanimously.
Nominations:
Nicky Damania (Accepted Nomination).
Rachel Goldberg

6. Next Meeting

- c. Friday, October 26, 2018 at SSSCC General Assembly during Breakout Session 1,
4pm - 5pm

7. Adjournment

Meeting adjourned at 3:41PM.

10/26/18 Agenda

CCCSAA Board of Directors

Call in: 1-646-876-9923

Meeting ID: 319 363 189

<https://cccconfer.zoom.us/j/319363189>

4 - 5 p.m.



1. Organizational Items

a. Call to Order:

i. Roll Call (Quorum is 5)

1. Director of Legislative Affairs: Vacant
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Dr. Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President - Elect: Dr. Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

- i. [Minutes from 10/20/18](#)

2. Officer Reports

3 Minutes

Per Item

- a. Director of Legislative Affairs: Dr. Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Dr. Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President - Elect: Dr. Nicky Damania
- i. President : Raniyah Johnson

3. Committee Reports

a. Finance Committee

- i. Review of [MANAGEMENT SERVICES AGREEMENT between THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES and THE](#)

CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS
ASSOCIATION.

4. New Business

- a. Approval of MANAGEMENT SERVICES AGREEMENT between THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES and THE CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION.
- b. Call for Appointment of members for:
 - i. Legislative Manager
 - ii. Events Coordinator
 - iii. Assistant Events Coordinator
 - iv. Chair and Members for the Bylaws Committee
 - v. Chair and Members for the OnBoarding Directors Committee
 - vi. Co-Chair for Student Leadership Conference (Sacramento 2019)
 - vii. Co-Chair for Student Leadership Conference (San Diego 2020)
 - viii. Co-Chair for Professional Development Conference (Sacramento 2019)
 - ix. Co-Chair for Professional Development Conference (San Diego 2020)

5. Adjournment

10/26/18 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

4 PM



1. Organizational Items

1. **Call to Order:** Meeting called to order by Nicky at 4:17 PM

1. **Roll Call-Board members present:** *Nathan Brais, Nicky Damania, Chris Dela Cruz, Amna Jara and Winnie LaNier*

2. Quorum established

2. Approval of the Agenda

1. Agenda from 10/28/18 was approved by Nicky and 2nd by AJ

3. Approval of the Minutes

Minutes from 10/20/18 were approved by Jill Zimmerman and 2nd by Miriam Trejo.

4. New Business

1. Appointment of Frankie Moore as the Director of Legislative Affairs

1. Nominated by Nicky. Ms. Moore accepted her nomination. She has been involved in all discussions with SSCCC.

2. Board approved for Frankie Moore to fill the remainder of Nicky's term till June 30, 2019 as Director of Legislative Affairs. Vote: 6-0-0.

2. Chancellor's Consultation Council

1. Email was sent to Dr. Gonzalez upon return from the conference but no response has been received.

3. Conference Site 2021

1. List of 40 proposals compiled by Nicky for the 2021 conference locations

2. The board decided to eliminate Anaheim, Pasadena and Los Angeles from the list of conference sites for 2021. The list was narrowed down to San Francisco Hyatt Regency SF Airport as the first choice and Yosemite Tenaya Lodge as the second choice. Nicky will look into Haris Ranch in Coalinga.

4. MOU with FCCC (Final Action item for approval)

1. Board updated on moving the timeline to move funds to February or March from January to ease the transition with SRC and FCCC. Account would stay with SCR until the move.

1. Subcommittee Review

3 Minutes Per Item

1. Membership & Recruitment Committee -- Amna Jara
 1. Email sent to members on the listserv who haven't submitted an application or payment for this year. All who haven't responded to the email will be removed from the listserv to keep with the deadline provided in the email.
 2. Other updates

1. Board Reports

3 Minutes Per Item

1. Director of Legislative Affairs: Nicky Damania - *No update*
2. Northern Area Director: Melissa Ceresa - *No update*
3. Southern Area Director: Nathan Brais - *Working on a list of advisors for SoCal, if anyone has a previous list please forward to Nathan.*
4. Director of Public Relations: Chris Dela Cruz - *Working on a newsletter submission for articles regarding higher ed, or student activities events that campuses want to showcase, any doctorate students needing assisting with collecting data, and link for donations for those affected by the fires.*

Chris and Nathan received a good amount of submissions for the membership video and will be in touch within the next month to put the video together.

1. Director of Finance: Winnie LaNier - *Balance \$230,995.83. Doesn't include the bill from SLC and some membership dues and registration dues are outstanding. Nicky will contact Raniyah, Libby and Teila to get the bill finalized for SLC*
2. Director of Administration: Amna Jara - *No update*
3. Past President: Mary Avalos - *Working with Jill Zimmerman to take care of any kinks before sending out the scholarship information.*
4. President - Elect: Nicky Damania
5. President : Raniyah Johnson

1. Adjournment Meeting adjourned at 4:53PM

11/26/18 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

10:30am



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs:
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President - Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

2. New Business

- a. Appointment of Frankie Moore as the Director of Legislative Affairs
- b. Conference Site 2021
- c. MOU with FCCC (Final Action item for approval)

3. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Amna Jara
- b. Other updates

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier

- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President - Elect: Nicky Damania
- i. President : Raniyah Johnson

5. Adjournment

11/26/18 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

10:30am



6. Organizational Items

a. **Call to Order:** Meeting called to order by Nicky at 10:32 AM

i. **Roll Call + High and Get-By of the Week (Quorum is 5)** Quorum established at 6

1. Director of Legislative Affairs:
2. Northern Area Director: Melissa Ceresa - *Present*
3. Southern Area Director: Nathan Brais - *Present*
4. Director of Public Relations: Chris Dela Cruz - *Present*
5. Director of Finance: Winnie LaNier - *Present*
6. Director of Administration: Amna Jara - *Present*
7. Past President: Mary Avalos - *Present*
8. President - Elect: Nicky Damania - *Present*
9. President: Raniyah Johnson

b. **Approval of the Agenda**

c. **Approval of the Minutes**

Minutes from 10/26/18 were not available. Will be available for review at the next board meeting.

7. New Business

a. Appointment of Frankie Moore as the Director of Legislative Affairs

- i. Nominated by Nicky. Ms. Moore accepted her nomination. She has been involved in all discussions with SSCCC.
- ii. Board approved for Frankie Moore to fill the remainder of Nicky's term till June 30, 2019 as Director of Legislative Affairs. Vote: 6-0-0.

b. Chancellor's Consultation Council

- i. Email was sent to Dr. Gonzalez upon return from the conference but no response has been received.

c. Conference Site 2021

- i. List of 40 proposals compiled by Nicky for the 2021 conference locations
- ii. The board decided to eliminate Anaheim, Pasadena and Los Angeles from the list of conference sites for 2021. The list was narrowed down to San

Francisco Hyatt Regency SF Airport as the first choice and Yosemite Tenaya Lodge as the second choice. Nicky will look into Haris Ranch in Coalinga.

- d. MOU with FCCC (Final Action item for approval)
 - i. Board updated on moving the timeline to move funds to February or March from January to ease the transition with SRC and FCCC. Account would stay with SCR until the move.

8. Subcommittee Review

3 Minutes Per Item

- a. Membership & Recruitment Committee -- Amna Jara
 - i. Email sent to members on the listserv who haven't submitted an application or payment for this year. All who haven't responded to the email will be removed from the listserv to keep with the deadline provided in the email.
- b. Other updates

9. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Nicky Damania - *No update*
- b. Northern Area Director: Melissa Ceresa - *No update*
- c. Southern Area Director: Nathan Brais - *Working on a list of advisors for SoCal, if anyone has a previous list please forward to Nathan.*
- d. Director of Public Relations: Chris Dela Cruz - *Working on a newsletter submission for articles regarding higher ed, or student activities events that campuses want to showcase, any doctorate students needing assisting with collecting data, and link for donations for those affected by the fires.*
Chris and Nathan received a good amount of submissions for the membership video and will be in touch within the next month to put the video together.
- e. Director of Finance: Winnie LaNier - *Balance \$230,995.83. Doesn't include the bill from SLC and some membership dues and registration dues are outstanding. Nicky will contact Raniyah, Libby and Teila to get the bill finalized for SLC*
- f. Director of Administration: Amna Jara - *No update*
- g. Past President: Mary Avalos - *Working with Jill Zimmerman to take care of any kinks before sending out the scholarship information.*
- h. President - Elect: Nicky Damania
- i. President : Raniyah Johnson

10. Adjournment *Meeting adjourned at 11:26 AM*

1/24/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

Minutes from 10/26/18

[Minutes from 11/26/18](#)

2. New Business

- a. 2021 Conference site
- b. Transition to Foundation CCCC
 - i. [17-18 CCCSAA Budget](#)
- c. Membership Fee Structure - Collection
- d. [SSCCC MOU with CCCSAA](#) (DRAFT)
- e. Approval of 2020 SLC CO-Chairs Chris Dela Cruz and Megan Bottoms
- f. [PDC 2019 Budget-](#)
- g. [PDC Website](#)
- h. [WCG Contract - \\$6,500](#)
- i. 2019 PDC Conference Swag ideas
- j. [Scholarship Updates](#) - Mary

3. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Melissa Ceresa

- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

4. Adjournment

1/24/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. **Call to Order** - Meeting called to order at 2:08 pm

i. **Roll Call + High and Get-By of the Week** (Quorum established at 7)

1. Director of Legislative Affairs: Frankie Moore - Present
2. Northern Area Director: Melissa Ceresa (Excused)
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz - Present
5. Director of Finance: Winnie LaNier - Present
6. Director of Administration: Amna Jara - Present
7. Past President: Mary Avalos - Present
8. President-Elect: Nicky Damania - Present
9. President: Raniyah Johnson - Present

b. **Approval of the Agenda** - Approved by Nicky, Seconded by Winnie - No objections

c. **Approval of the Minutes**

Minutes from 10/26/18

[Minutes from 11/26/18](#) - Approved by Nicky, Seconded by Chris - No objections

2. New Business

a. 2021 Conference site - *The entire list of conference sites was narrowed down to 3: Monterey, S. Lake Tahoe and Fresno. Nicky will schedule a webinar once completed with negotiations to get the membership to vote on the locations of their preference. Webinar should take place in about 2 weeks.*

b. Transition to Foundation CCCC

i. [17-18 CCCSAA Budget](#)

ii. Winnie discussed with the board a \$16,000 error in the budget from 2016-2017. Accountant has been requested to correct the error but they want to do it in November. Board agreed that the correction needs to be made before we move the funds over to the Foundation. Winnie is waiting to hear back from the Accountant to file the 990 for

17-18. Accountant charges \$1600 to file the tax form and Foundation will charge us \$3,000.

- c. Membership Fee Structure - Collection
 - i. Winnie recommended that the membership fees be separated from the rest of the fees to track the membership fees and make the structure clear.
 - ii. Nicky suggested to create a sub-committee to create a membership process. Nicky moved and Mary seconded: AJ will be chair of this sub-committee. Winnie will serve on the committee and AJ will recruit 2-3 members from the membership to assist with the process. AJ will send an email to recruit a few more members to assist the sub-committee.
- d. [SSCCC MOU with CCCSAA](#) (DRAFT)
 - i. Nicky created a template for SSSCCC and CCCSAA
 - ii. Board reviewed the template and made suggestions for Nicky to update the MOU
 - iii. Nicky will update the MOU and send it to President Iiyshaa Youngblood for review.
- e. Approval of 2020 SLC CO-Chairs Chris Dela Cruz and Megan Bottoms
 - i. Moved by Nicky, Seconded by AJ. No objections.
- f. [PDC 2019 Budget-](#)
- g. [PDC Website](#)
- h. [WCG Contract - \\$6,500](#)
- i. 2019 PDC Conference Swag ideas
 - i. Items F through I were discussed by Nicky as a block
 - ii. Nicky recommended increasing fees to:
 1. \$300 for early registration
 2. \$350 for regular registration
 3. \$450 for non-member registration
 4. \$500 for walk-in/day of registration
 - iii. If the board has any recommendations on any swag items to give out at the conference, email Nicky with any suggestions. Nicky suggested the big item for the conference would be a travel spice kit.
- j. [Scholarship Updates](#) - Mary updated the spreadsheet. This item will be discussed in detail at the next board meeting. Mary and Winnie agreed the scholarship checks should be cut by April 5 before the budget moves over to the Foundation

3. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore

- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson - A schedule for CCCSAA board meetings was determined.
 - i. The Board agreed to have conference calls bi-weekly on Thursdays at 2pm.
 - ii. Next meeting will be February 7 at 2pm.

4. Adjournment - Meeting adjourned at 3:34pm

2/7/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of the Minutes

Minutes from 10/26/19

[Minutes from 1/24/2019](#)

2. Unfinished Business

- a. [Scholarship Updates](#) - Mary
- b. Moving to Foundation - Winnie
- c. Professional Development Conference - Nicky
- d. Student Leadership Conference - Nicky
- e. Conference 2021

3. New Business

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. Adjournment

2/7/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



Scheduled meeting did not take place due to not meeting quorum.

2/21/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Melissa Ceresa
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. [Minutes from 1/24/2019](#)

2. Unfinished Business

a. [Scholarship Updates](#) - Mary

3. New Business

a. Membership Review Subcommittee Update - AJ

i. Meeting [Minutes](#)

ii. Membership Application draft:

<https://cccsaa.wufoo.com/forms/q1i9sxzh0utmsga/>

b. 2021 conference site approval - Nicky

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. Adjournment

2/21/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

- i. Motion: Winnie
- ii. Second: Nathan

c. [Minutes from 1/25/2019](#)

- i. Motion: Nickyd
- ii. Second: Chris

2. Unfinished Business

a. [Scholarship Updates](#) - Mary

- i. Respond to Mary with Thoughts by 2/22/19
- ii. Mary to send it out

3. New Business

a. Membership Review SubCommittee Update - AJ

- i. Meeting [Minutes](#)
- ii. Membership Application draft:
<https://cccsaa.wufoo.com/forms/q1i9sxzh0utmsga/>
 1. Respond to AJ with feedback by tomorrow 2/22/19

- b. 2021 conference site [approval](#) - Nicky
 - i. [Student Leadership Conference Proposal](#)
 - ii. [Pro Conference Proposal](#)
 - iii. Motioned: Winnie
 - iv. Second: Chris

4. **Board Reports**

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Melissa Ceresa
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
 - i. [MSA Updates](#)
 - ii. [Making good progress wiht a March 1 start date](#)
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. **Adjournment**

3/7/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. [Minutes from 2/21/19](#)

2. Unfinished Business

a. [Scholarship Updates](#) - Mary

b. Membership Review SubCommittee Update - AJ

i. Meeting [Minutes](#)

ii. Membership Application draft:

<https://cccsaa.wufoo.com/forms/q1i9sxzh0utmsga/>

c. 2021 conference site approval - Nicky

3. New Business

a. Spring Elections

b. Membership/ Conference Fee Split Up

4. Board Reports

3 Minutes Per Item

a. Director of Legislative Affairs: Frankie Moore

b. Northern Area Director:

c. Southern Area Director: Nathan Brais

d. Director of Public Relations: Chris Dela Cruz

- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. Adjournment

3/7/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

- a. **Call to Order** - Raniyah called the meeting to order at 2:06 P.M.
 - i. **Roll Call + High and Get-By of the Week (Quorum is 5)**
 1. Director of Legislative Affairs: Frankie Moore - Present
 2. Northern Area Director: Vacant
 3. Southern Area Director: Nathan Brais
 4. Director of Public Relations: Chris Dela Cruz - Present
 5. Director of Finance: Winnie LaNier - Present
 6. Director of Administration: Amna Jara - Present
 7. Past President: Mary Avalos - Present
 8. President-Elect: Nicky Damania
 9. President: Raniyah Johnson - Present
- b. Approval of the Agenda
 - i. Approved, moved by Winnie, second by Chris
- c. [Minutes from 2/21/19](#)
 - i. Approved, moved by AJ, second by Winnie

2. Unfinished Business

- a. [Scholarship Updates](#) - Mary will email the scholarship information with the link to the W9. W9 doesn't need to be submitted with the application. Deadline to apply for scholarships will be March 18. Email will state that advisors will need to communicate with each other to submit no more than two students from their institution for the scholarship. If more than two submitted, Mary will contact the advisor and let them know that they need to select two
- b. Depending on how many applications we receive by 3/18, Mary may extend the application till 3/22
- c. Membership Review Subcommittee Update - AJ
 - i. Meeting [Minutes](#)
 - ii. Membership Application draft:
<https://cccsaa.wufoo.com/forms/q1i9sxzh0utmsga/>
 1. It was recommended to add a drop down for number of applications for the institutional memberships

2. Update application with the new W9 Mary emailed AJ
 3. Institutional data questions to be required fields
 4. Correct the spacing under ASO information
- d. 2021 conference site approval - Nicky
- i. Moved by Chris, second by AJ. Tabled till next meeting when Nicky is present to discuss this item

3. New Business

- a. Spring Elections
- i. Spring elections will take place during the business meeting for CCCSAA at the General Assembly on April 6
 - ii. AJ will create a flyer to send to the board for review for positions that are up for elections:
 1. Director of Legislative Affairs
 2. Northern Area Director
 3. Southern Area Director
 4. Director of Finance
 5. Director of Public Relations
 - iii. Raniyah, Mary and Nicky will serve as the election board. AJ will support with the marketing of the open positions and the upcoming elections
 - iv. AJ will get the draft of the flyer to the board on Friday and send the email to the membership on Tuesday
 - v. CCCSAA board will look into having in-person and online elections
 - vi. Election Nominations will close on April 3 and then another call for nominations will take place at the GA for any in-person nominations
 - vii. AJ will request for proxy vote from the membership for the CCCSAA business meeting on April 6
 - viii. Proxy will only be used for quorum purposes
- b. Membership/ Conference Fee Split Up
- i. It was decided unanimously that only members would qualify for the discounted conference rate
 - ii. Trial members will be removed from the listserv

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
 - i. shared update on three bills that were discussed at the last legislative meeting in Sacramento
- b. Northern Area Director:
 - i. No report
- c. Southern Area Director: Nathan Brais
 - i. No report
- d. Director of Public Relations: Chris Dela Cruz

- i. Sent the board a link to the video him and Nathan created, would like feedback from the board
- e. Director of Finance: Winnie LaNier
 - i. Foundation is working on our bank account and credit card. We should have our credit card system up and running in a couple of week. Possibility for PDC registration via credit card available.
 - ii. Winnie retired from her position at Cosumnes River College
 - iii. Will send a zoom invite for a meeting on March 14 from 1pm - 3pm for a call with the Foundation. Please join Winnie if you are able to
- f. Director of Administration: Anna Jara
 - i. Cleaned up the listserv
 - ii. After discussion it was decided that AJ would remove the trial members after 3 months of a trial membership and individually let them know that their trial is ending
 - iii. Deadline to request for a trial membership is April 1. We will not add any trial memberships after that date
 - iv. Will start accepting trial members again after August 1
 - v. Trial memberships will be good for 3 months
 - vi. Director of Administration to contact the supervisor for an institutional membership vacancy to let them know that their institution paid for a membership and to let CCCSAA know once the position has been filled so they can submit an application to join CCCSAA to finish the term of the paid institutional membership
- g. Past President: Mary Avalos
 - i. Professional Development scholarships will be available from March 29 through April 26 with the winners being announced in May
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson
 - i. Only email that is valid for Raniyah is the EVC.edu email. Block the sender if receiving emails from another email address, it is not from her

5. Adjournment

- a. Meeting adjourned at 3:31 PM

3/21/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of [Minutes from 3/7/19](#)

2. Unfinished Business

a. 2021 conference site approval - Nicky

b. Membership/Conference Fee Split Up - Update from Winnie and AJ

3. New Business

a. Welcome Meeting hosted by FCCC

- i. Thursday 4/25, 1PM – 3PM , or Thursday 5/9, 2 PM – 3PM

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director:
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. Adjournment

3/21/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

- a. **Call to Order** - Meeting was called to order by NickyD at 2:08PM
 - i. **Roll Call + High and Get-By of the Week (Quorum is 5) - Quorum established - 5**
 1. Director of Legislative Affairs: Frankie Moore
 2. Northern Area Director: Vacant
 3. Southern Area Director: Nathan Brais
 4. Director of Public Relations: Chris Dela Cruz - Present
 5. Director of Finance: Winnie LaNier - Present
 6. Director of Administration: Amna Jara - Present
 7. Past President: Mary Avalos - Present
 8. President-Elect: Nicky Damania - Present
 9. President: Raniyah Johnson
- b. Approval of the Agenda -
- c. Approval of [Minutes from 3/7/19](#)
 - i. Motion: Chris
Second: Mary
Approved without objections

2. Unfinished Business

- a. 2021 conference site approval - Nicky
Contract in hand for SF Regency Airport. Still working with Monterey Tides for PDC.
- b. Membership/Conference Fee Split Up - Update from Winnie and AJ
separating membership fee from Conference fees. Invoice to include the wufoo number and the person's name. Invoice to be included with the payment. If they want to pay for membership and PDC together, we Will still send them two invoices, one for membership and one for conference. Trial memberships will not be able to get the discounted conference rate. Trial memberships are only offered during the PDC.

3. New Business

- a. Welcome Meeting hosted by FCCC
 - i. Thursday 4/25, 1PM - 3PM, or Thursday 5/9, 2 PM - 3PM

Winnie will let the board know what date will work best for this event. It was decided that the entire membership would be invited to this conference call. Here are the dates that work for the board members:

Nicky - 4/25 or 5/9

Chris - 5/9

AJ - 4/25 or 5/9

Mary - 4/25 or 5/9

Winnie - 4/25 or 5/9

Raniyah (per Nicky) - 4/25 or 5/9

Nathan (per AJ's email to him) - Not available during the 4/25 time.

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director:
- c. Southern Area Director: Nathan Brais
- d. Director of Public Relations: Chris Dela Cruz - Will provide an update at the next meeting
- e. Director of Finance: Winnie LaNier - working with the foundation to make process work for CCCSAA
- f. Director of Administration: Anna Jara - cleaned up listserv, removed about 30 members who weren't paid members. To send an email to the membership reminder for nominations for board position openings
- g. Past President: Mary Avalos - deadline for scholarships tomorrow, received 9 scholarship so far
- h. President-Elect: Nicky Damania - to contact Frankie for speakers for SCCC business meeting
- i. President: Raniyah Johnson

5. Adjournment - Meeting adjourned at 2:34PM

4/6/19 Agenda
CCCSAA General Meeting

Call in: 1-646-876-9923

Meeting ID: 319 363 189



1. Organizational Items

a. Call to Order

i. Roll Call (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Nathan Brais
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of Minutes from [3/21/19](#)

2. New Business

- a. Winnie Lanier, Cosumnes College, to receive Emeritus Membership
- b. CCCSAA Professional Development Conference June 2019 in Sacramento - Social Justice Training Institute
- c. Hotel Site locations for SLC and PDC 2021 selected and dates
- d. Elections
 - i. Director of Legislative Affairs
 - ii. Director of Public Relations
 - iii. Director of Finance
 - iv. Northern Area Director
 - v. Southern Area Director

3. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Southern Area Director: Nathan Brais
- c. Director of Public Relations: Chris Dela Cruz
- d. Director of Finance: Winnie LaNier
- e. Director of Administration: Amna Jara
- f. Past President: Mary Avalos
- g. President-Elect: Nicky Damania
- h. President: Raniyah Johnson
 - a. Appointment of Winnie Lanier to serve as CCCSAA liaison to the Foundation of California Community Colleges

4. Adjournment

4/6/19 Minutes
CCCSAA General Meeting

Call in: 1-646-876-9923

Meeting ID: 319 363 189



1. Organizational Items

a. **Call to Order** - Meeting called to order by President Johnson at 3:50PM

i. Roll Call (Quorum is 5)

1. Director of Legislative Affairs: Frankie Moore - *Present*
2. Northern Area Director: Vacant
3. Southern Area Director: Nathan Brais - *Present*
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara - *Present*
7. Past President: Mary Avalos - *Present*
8. President-Elect: Nicky Damania - *Present*
9. President: Raniyah Johnson - *Present*
10. Institutions in attendance: *Bakersfield College, Barstow College, Butte College, Cerritos College, Coastline College, College of the Desert, Cypress College, De Anza College, East LA College, El Camino College, Evergreen Valley College, Fullerton College, Golden West College, Grossmont College, Imperial Valley College, Long Beach City College, Los Angeles Mission College, Mission College, Moreno Valley College, Napa Valley College, Norco College, Orange Coast College, Palomar College, Sacramento City College, San Joaquin Delta College, Santa Ana College, Santa Monica College, Santa Rosa Junior College, Santiago Canyon College, Sierra College, Southwestern College, & West LA College.*

b. **Approval of the Agenda** - *Agenda approved with amendments*

c. **Approval of Minutes** from [3/21/19](#) - *Minutes approved without objections*

2. New Business

- a. Winnie Lanier, Cosumnes College, to receive Emeritus Membership
Emeritus Membership granted. Moved by Nicky Damania, Second by Sherry Titus. No objections.
- b. CCCSAA Professional Development Conference June 2019 in Sacramento - Social Justice Training Institute
President-Elect Damania informed those in attendance about the upcoming Professional Development conference and passed out flyers. The dates for the conference are June 12 - 14, 2019. The location for this conference is Sacramento, CA. Curriculum is posted on the [website](#). Training will start at 1pm on Wednesday, June 12 and end on Thursday night. Certificate program, attendees will receive hard copy certificates for this professional development training session through the Washington Consultant Group. It was communicated to the

membership to get payments in as soon as possible. Limited spots are available and once the conference is full, the cap cannot be exceeded. Registration deadline is May 29, 2019.

c. Hotel Site locations for SLC and PDC 2021 selected and dates

President-Elect Damania expressed his gratitude to those who participated in the Zoom Conference to select the facility for the SLC 2021. Facility at SF Hyatt Airport was reserved for SLC 2021. Events Coordinator positions are available for 2022 are open.

d. Elections

i. Director of Legislative Affairs

Online Nomination Received for Robert Bustamante - Bustamante accepted the nomination in person.

Nominations opened, no nominations received from the floor; nominations closed.

ii. Director of Public Relations

Online Nomination Received for Chris Dela Cruz - Dela Cruz accepted the nomination via email.

Nominations opened, no nominations received from the floor; nominations closed.

iii. Director of Finance

Online Nomination Received for Hayley Lepper - Lepper accepted the nomination in person.

Nominations opened, no nominations received from the floor; nominations closed.

iv. Northern Area Director

Online Nomination Received for Zack Miranda - Miranda accepted the nomination in person.

Nominations opened, no nominations received from the floor; nominations closed.

v. Southern Area Director

Online Nomination Received for Miriam Trejo - Trejo accepted the nomination via email.

Nominations opened, one nomination received from the floor, Sonia Lopez; nominations closed. Lopez accepted the nomination in person

Membership will receive notification via listserv when online voting can be conducted with voting closing on Friday, April 12 at 5pm.

3. Board Reports

3 Minutes Per Item

a. Director of Legislative Affairs: Frankie Moore

b. Southern Area Director: Nathan Brais

Chris and Nathan made a video to promote the PDC for advisors.

After seven years serving on the CCCSAA board, Nathan is stepping down from current board position

c. Director of Public Relations: Chris Dela Cruz

Not in attendance to provide report.

d. Director of Finance: Winnie LaNier

Not in attendance, report read by President Johnson. Updated the membership on the move of funds to the Foundation. Invited membership to attend the reception hosted by the Foundation on April 25 from 1 to 3pm in Sacramento and will be available on Zoom. Invite will be sent after this meeting.

- e. Director of Administration: Amna Jara
Cleaning up the listserv and removing members who are no longer paid members of CCCSAA, if there was a mistake made, please contact AJ to correct the issue. CCCSAA membership is at 130 paid members currently.
- f. Past President: Mary Avalos
Announced the student scholarship winners from Regions 1-10. There were some concerns that the nomination period was too short. Ms. Avalos will add this process and timeline to the by-laws so all are aware. More applications were received from the South than the North. Some regions did not submit applications. Scoring and awarding of the scholarships was done based on the scoring rubric rather than the regions. It was also recommended to consider awarding the top 10 scholarships rather than splitting it up based on Regions 1-5 and Regions 6-10.
- g. President-Elect: Nicky Damania
No report
- h. President: Raniyah Johnson
 - a. *Appointment of Winnie Lanier to serve as CCCSAA liaison to the Foundation of California Community Colleges. Winnie to help the new Director of Finance get trained in the position.*
 - b. *Update on Fall SLC. Will take place at Doubletree Sacramento. Co-chairs are Shayla and Juan. Let Raniyah, Shayla or Juan know if anyone wants to get involved. Theme for the conference will be Raising Voices, Empowering Leaders.*

4. Adjournment - Meeting was adjourned at 4:47PM

4/18/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of Minutes from [4/6/19](#)

2. Unfinished Business

a. Welcome Meeting hosted by FCCC

- i. Thursday 4/25, 1PM – 2PM, Zoom connection

3. New Business

a. Election Results/Update

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. Adjournment

4/18/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

- a. **Call to Order** - Meeting called to order by Nicky at 2:17PM
 - i. **Roll Call + High and Get-By of the Week (Quorum is 4)**
 1. Director of Legislative Affairs: Frankie Moore
 2. Northern Area Director: Vacant
 3. Southern Area Director: Vacant
 4. Director of Public Relations: Chris Dela Cruz
 5. Director of Finance: Winnie LaNier - Present
 6. Director of Administration: Amna Jara - Present
 7. Past President: Mary Avalos - Present
 8. President-Elect: Nicky Damania - Present
 9. President: Raniyah Johnson
- b. Approval of the Agenda - No objections, agenda approved
- c. Approval of Minutes from [4/6/19](#). Minutes tabled to include Frankie Moore's report from the meeting

2. Unfinished Business

- a. Welcome Meeting hosted by FCCC
 - i. Thursday 4/25, 1PM – 2PM, Zoom connection
 1. Winnie will email AJ a short description of the meeting.
 2. AJ will email the membership an invitation to attend the meeting via Zoom.

3. New Business

- a. Election Results/Update
 - i. Mary shared the election results the board.
 - ii. Mary will send an email to the CCCSAA membership Friday, April 19 morning to announce the winners and to thank all those who ran for positions.

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant

- d. Director of Public Relations: Chris Dela Cruz - Per Nicky, Chris will be updating the website so if anyone has any updates email Chris
- e. Director of Finance: Winnie LaNier - First deposit was made into the Foundation account, working daily with the foundation with procedures, transition by the beginning of May. Will be updating the PDC registration list. 31 applications received, 17 paid so far.
- f. Director of Administration: Amna Jara - Two applications received since the General Meeting at GA and one received today to swap out a member who is no longer at Sacramento City. A unanimous decision was made to change the trial memberships to be 30 days and not 3 months.
- g. Past President: Mary Avalos - Mary will contact the students who won scholarships and copy their advisors and let them know they need to submit their W9s to Mary by Monday, April 22. A statement added on the email to contact Mary if they cannot fill out the W9 or have questions about the form. Mary will then submit a RFP for each scholarship. Regarding the Professional Development scholarships, Mary will send out the scholarship availability to the membership and once scholarship deadline has passed, Mary will put a call out for readers from the memberships. The readers will not include any of members who have submitted for a scholarship.
- h. President-Elect: Nicky Damania - Will contact Miriam Trejo to invite her to join the PDC event coordinator position for PDC 2020
- i. President: Raniyah Johnson

5. Adjournment - Meeting adjourned at 3:04PM

5/2/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of Minutes from [4/6/19](#)

d. Approval of Minutes from [4/18/19](#)

2. Unfinished Business

a. Welcome Meeting hosted by FCCC

- i. Thursday 4/25, 1PM – 2PM, Zoom connection

3. New Business

a. Election Results/Update

b. Constance from Foundation for California Community Colleges

c. Foundation for California Community Colleges Fiscal Management Services, speaker Winnie

d. CCCSAA Transition Meeting - Nicky/Raniyah.

- i. Who can attend: 6/14-16/2019

Attendance – which days/meals

1. Raniyah
2. Winnie
3. AJ
4. Mary

- 5. Chris
- 6. Frankie
- 7. Haley Lepper
- 8. Zack Miranda
- 9. Sonia Lopez
- 10. Robert Bustamante
- 11. Juan Miguel Blanco
- 12. Shayla Walker
- ii. [Retreat Agenda](#)
- iii. [Retreat Budget](#)
- iv. Nicky will [Reserve](#) Rooms Before Friday, May 24, 2019
- v. Driving
- e. Professional Development 2019 Updates
- f. [June 2021 Professional Development Conference Hotel – Monterey Tides](#)
- g. October 2021 SLC Contract Submitted!
- h. Transfer of \$2,500 from “Travel Other/SSCCC Liaison” to “Transition Meeting” to cover additional costs for hotel and conference contract
- i. Budget for 2019-2020 ([last year’s budget](#))
- j. Trial Membership and Timeline of Membership Applications

4. **Board Reports**

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

5. **Adjournment**

5/2/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore - Here
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz - Here
5. Director of Finance: Winnie LaNier - Here
6. Director of Administration: Amna Jara - Here
7. Past President: Mary Avalos - Here
8. President-Elect: Nicky Damania - Here
9. President: Raniyah Johnson - Here

b. Approval of the Agenda

i. Approved

c. Approval of Minutes from [4/6/19](#)

i. Minutes were approved

d. Approval of Minutes from [4/18/19](#)

i. Minutes were approved

2. Unfinished Business

a. Welcome Meeting hosted by FCCC

i. Thursday 4/25, 1PM – 2PM, Zoom connection

3. New Business

a. Election Results/Update - The election results were discussed

b. Constance from Foundation for California Community Colleges - tabled till next meeting, 5/16

c. Foundation for California Community Colleges Fiscal Management Services, speaker Winnie

d. CCCSAA Transition Meeting - Nicky/Raniyah.

- i. Who can attend: 6/14-16/2019
Attendance – which days/meals

1. Raniyah - Yes
 2. Winnie - Yes no hotel
 3. AJ - Yes
 4. Mary - Yes
 5. Chris - Yes
 6. Frankie - No
 7. Haley Lepper
 8. Zack Miranda
 9. Sonia Lopez
 10. Robert Bustamante
 11. Juan Miguel Blanco
 12. Shayla Walker
- ii. [Retreat Agenda](#) - Foundation recommends not calling it a retreat but a transition meeting
 - iii. [Retreat Budget](#)
 - iv. Nicky will [Reserve](#) Rooms Before Friday, May 24, 2019
 - v. Driving
 1. Nicky - 1 driver and 6 passengers van
 2. Winnie - 1 driver and 4 passengers car
- e. Professional Development 2019 Updates
 - i. 45 registered for the conference
 - f. [June 2021 Professional Development Conference Hotel – Monterey Tides](#)
 - i. Approved. Moved by Nicky and Mary seconded.
 - g. October 2021 SLC Contract Submitted!
 - h. Transfer of \$2,500 from “Travel Other/SSCCC Liaison” to “Transition Meeting” to cover additional costs for hotel and conference contract
 - i. Approved. Moved by Winnie and Mary seconded. Approved unanimously.
 - i. Budget for 2019-2020 ([last year’s budget](#))
 - i. Tabled until next meeting
 - j. Trial Membership and Timeline of Membership Applications
 - i. To include on PDC applications: To receive the discount of the member rate for PDC, a member must be a paid member by <Insert date here>

4. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
 - i. SSSCC at last month’s meeting had MOU with CCCSAA on the agenda but was removed
 - ii. On Agenda for May 10
 - iii. Will be voted on by June
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant
- d. Director of Public Relations: Chris Dela Cruz

- i. Adding data within the member only area of the website
 - ii. Video campaign done, will send it to the board
- e. Director of Finance: Winnie LaNier
 - i. No Report
- f. Director of Administration: Amna Jara
 - i. Will make a membership flyer to bring to PDC to promote CCCSAA membership
- g. Past President: Mary Avalos (Had to leave for a meeting)
- h. President-Elect: Nicky Damania
 - i. No Report
- i. President: Raniyah Johnson
 - i. No Report

5. Adjournment - 3:32PM

5/16/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of Minutes from [5/2/19](#)

2. New Business

- a. Constance from Foundation for California Community Colleges
- b. Budget Proposal for 2019-2020 ([budget proposal](#))
- c. PDC Discussion/Updates
- d. CCCSAA Transition Meeting Discussion/Updates

3. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

4. Adjournment

5/16/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. Call to Order - 2:09PM

i. Roll Call + High and Get-By of the Week (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier - Here
6. Director of Administration: Amna Jara - Here
7. Past President: Mary Avalos - Here
8. President-Elect: Nicky Damania - Here
9. President: Raniyah Johnson

ii. Others Present:

1. Zack Miranda
2. Robert Bustamante
3. Constance Crawford

b. Approval of the Agenda

- i. Approved by Mary, seconded by Winnie. No objections

c. Approval of Minutes from [5/2/19](#)

- i. Approved by Mary, seconded by Winnie; with amendments

2. New Business

a. Constance from Foundation for California Community Colleges

- i. Ms. Crawford introduced herself and advised the board she will be calling in during the first meeting of the month
- ii. Will be attending the onboarding meeting of new board members on 6/14 in Sacramento
- iii. Her role with the board is to connect us to resources on any projects the board is considering working on.

b. Budget Proposal for 2019-2020 ([budget proposal](#))

- i. Board members discussed the budget draft for next fiscal year
 1. Nicky would like to build up the reserves upto \$120,000 since the annual expenditures for CCCSAA are \$118,000
 2. Wufoo annual fee is \$350
 3. Nicky will add the board/event insurance to the draft of the budget proposal

4. Agenda item will be added to the next board meeting to approve the budget for next year
- c. PDC Discussion/Updates
 - i. Nicky is finalizing the agenda for the PDC and will send it out to the paid conference registrants
- d. CCCSAA Transition Meeting Discussion/Updates
 - i. Nicky will finalize the transition meeting agenda and send it to the board

3. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant
- d. Director of Public Relations: Chris Dela Cruz. *Per Nicky, Chris will be updating the CCCSAA website with new board members soon.*
- e. Director of Finance: Winnie LaNier - *Winnie delivering check for \$78,536.42 to the Foundation to close out the Cosumnes River College CCCSAA account.*
- f. Director of Administration: Amna Jara. *Nicky to train AJ next week on archiving minutes*
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

4. Adjournment - 3:30PM

5/30/19 Agenda

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm

1. Organizational Items

a. Call to Order

i. Roll Call + High and Get-By of the Week (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of Minutes from [10/26/2018](#)

Approval of Minutes from [5/16/2019](#)

2. New Business

- a. Vote on Budget Proposal for 2019-2020 ([budget proposal](#))
- b. Professional Development Conference Updates
- c. CCCSAA Transition Meeting Updates

3. Board Reports

3 Minutes Per Item

- a. Director of Legislative Affairs: Frankie Moore
- b. Northern Area Director: Vacant
- c. Southern Area Director: Vacant
- d. Director of Public Relations: Chris Dela Cruz
- e. Director of Finance: Winnie LaNier
- f. Director of Administration: Amna Jara
- g. Past President: Mary Avalos
- h. President-Elect: Nicky Damania
- i. President: Raniyah Johnson

4. Adjournment

5/30/19 Minutes

CCCSAA Board of Directors

Call in: 1-888-886-3951

Passcode: 6506410

2:00pm



1. Organizational Items

a. **Call to Order** by Nicky D at 2:02PM

i. **Roll Call + High and Get-By of the Week (Quorum is 4)**

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz - Present
5. Director of Finance: Winnie LaNier - Present
6. Director of Administration: Amna Jara - Present
7. Past President: Mary Avalos - Present
8. President-Elect: Nicky Damania - Present
9. President: Raniyah Johnson

b. Approval of the Agenda - Approved, no objections

c. Approval of Minutes from [10/26/2018](#) - Requested by M. Avalos to include the members in attendance. Minutes approved with edits. No objections.

Approval of Minutes from [5/16/2019](#) - Approved, no objections

2. New Business

a. Vote on Budget Proposal for 2019-2020 ([budget proposal](#)) - Approved, no objections

b. Professional Development Conference Updates - waiting on payment from 10 individuals. The rest is good.

c. CCCSAA Transition Meeting Updates - Nicky sent out the agenda last night to the board. Would like a response soon. If anyone needs to make any requests regarding the room, please contact him today.

3. Board Reports

3 Minutes Per Item

a. Director of Legislative Affairs: Frankie Moore

b. Northern Area Director: Vacant

c. Southern Area Director: Vacant

d. Director of Public Relations: Chris Dela Cruz - No report

e. Director of Finance: Winnie LaNier - Listing of conferences with deposit due dates sent to the board. Also working on procedures to make sure Foundation and

CCCSAA are on the same page. Deposits are going in. Received the first bill for CCCSAA. Need to have a discussion about a credit card for us or CCCSAA. Will talk to the Foundation regarding this item and get back to the board.

- f. Director of Administration: Amna Jara - Nine (9) applications for FY 20 received so far
- g. Past President: Mary Avalos - Looking for someone to chair the professional scholarship committee. AJ volunteered for the position.
- h. President-Elect: Nicky Damania - Available for any questions, if any.
- i. President: Raniyah Johnson

4. Adjournment - Meeting adjourned at 2:13PM

6/14/19 Agenda
9AM - 10:30AM



CCCSAA General Membership Meeting

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/3961575723>

Or iPhone one-tap (US Toll): +16699006833,3961575723# or +16468769923,3961575723#

Or Telephone:

+1 669 900 6833 (US Toll) or +1 646 876 9923 (US Toll)

Meeting ID: 396 157 5723

International numbers available: <https://zoom.us/j/3961575723>

Or Skype for Business (Lync): SIP:3961575723@lync.zoom.us

1. Organizational Items

a. Call to Order

i. Roll Call (Quorum is 4)

1. Director of Legislative Affairs: Frankie Moore
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz
5. Director of Finance: Winnie LaNier
6. Director of Administration: Amna Jara
7. Past President: Mary Avalos
8. President-Elect: Nicky Damania
9. President: Raniyah Johnson

b. Approval of the Agenda

c. Approval of Minutes from [05/30/2019](#)

2. Public Comment

3. New Business

- a. Board reports
- b. State of the Association by President Johnson
- c. ACTION ITEM: Approval and Adoption of the [FY20 CCCSAA Annual Budget for the Association](#)
- d. FY19 SLC Updates - Sacramento DoubleTree Oct 25-27, 2019
- e. FY20 PDC Updates -Embassy Suites San Diego – La Jolla | Jun 10-12, 2020
- f. FY20 SLC Updates - Hilton San Diego Resort & Spa | Oct 1-4, 2020
- g. FY21 PDC Updates - Monterey Tides June 22-24, 2021
- h. FY21 SLC Updates - San Francisco Oct 21-24, 2021
- i. Recruitment for appointed positions
 - i. Events Coordinator
 - ii. Assistant Events Coordinator
 - iii. Legislative Manager

- iv. Bylaws Committee Chair
- j. Special Presentation

4. Announcements

5. Adjournment

6/14/19 Minutes

9AM - 10:30AM

CCCSAA General Membership Meeting



Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/3961575723>

Or iPhone one-tap (US Toll): +16699006833,3961575723# or +16468769923,3961575723#

Or Telephone:

+1 669 900 6833 (US Toll) or +1 646 876 9923 (US Toll)

Meeting ID: 396 157 5723

International numbers available: <https://zoom.us/j/3961575723>

Or Skype for Business (Lync): SIP:3961575723@lync.zoom.us

1. Organizational Items

a. **Call to Order:** Meeting called to order by Nicky Damania at 9:04AM

i. **Roll Call (Quorum is 4). Quorum established at 6.**

1. Director of Legislative Affairs: Frankie Moore - Present
2. Northern Area Director: Vacant
3. Southern Area Director: Vacant
4. Director of Public Relations: Chris Dela Cruz - Present
5. Director of Finance: Winnie LaNier - Present
6. Director of Administration: Amna Jara - Present
7. Past President: Mary Avalos - Present
8. President-Elect: Nicky Damania - Present
9. President: Raniyah Johnson - Excused

b. Approval of the Agenda

i. No objections, agenda approved

c. Approval of Minutes from [05/30/2019](#)

i. No objections, minutes approved

2. Public Comment

a. None

3. New Business

a. Board reports

i. Director of Legislative Affairs: Frankie Moore provided an update on SCCC New strategic plan presented at the April General Assembly was approved at their May meeting. Frankie will not be able to attend the June meeting. MOU with CCCSAA was not approved. It will be placed on their agenda for the July 12 - 13 meeting. The realignment of Region V was approved and will be posted. No official General Assembly will take place in Fall. SCCC to align with Student Leadership Conference hosted by CCCSAA.

ii. Director of Finance: Winnie LaNier informed the membership of the Collaborative Impact Partnership with the California Community Colleges Foundation being

- underway. Budget balance is \$84,568. All districts will receive notification on where to send their checks. Winnie introduced Haley Lepper to the membership. Haley will serve as the Director of Finance for the CCCSAA. Her term commences on July 1.
- iii. Director of Public Relations: No Report from Chris Dela Cruz.
 - iv. Director of Administration: Nine (9) membership applications received for the next fiscal year so far. Will resend CCCSAA membership renewal email to the membership. Will also send a flyer to encourage those employed in Student Affairs at a California Community College to consider joining CCCSAA. Requested for the membership to send email addresses for any individuals who should receive the flyer to join CCCSAA.
 - v. Past-President: Mary Avalos advised the membership of the 7 professional development applications received by CCCSAA. She is currently waiting for a third reader to finish scoring and will send out the results by the end of the weekend.
 - vi. President-Elect: No report
- b. State of the Association by President Johnson - Not available for report
 - c. ACTION ITEM: Approval and Adoption of the [FY20 CCCSAA Annual Budget for the Association](#)
 - i. Unanimous approval of the board to adopt the budget for FY 2020
 - d. FY19 SLC Updates - Sacramento DoubleTree Oct 25-27, 2019
 - i. Juan Miguel Blanco, Raniyah Johnson and Shayla Walker are the co-chairs for this conference. Conference will take place at the Doubletree in Sacramento, CA
 - e. FY20 PDC Updates -Embassy Suites San Diego – La Jolla | Jun 10-12, 2020
 - i. Nicky Damania will assist the Events Coordinator with the planning of the 2020 PDC
 - f. FY20 SLC Updates - Hilton San Diego Resort & Spa | Oct 1-4, 2020
 - i. Chris Dela Cruz and Megan Bottoms are serving as co-chairs for the SLC 2020
 - g. FY21 PDC Updates - Monterey Tides June 22-24, 2021
 - i. Contract signed. Looking for chairs for this conference.
 - h. FY21 SLC Updates - San Francisco Oct 21-24, 2021
 - i. Looking for chairs for this conference. Website will be updated.
 - i. Recruitment for appointed positions
 - i. Events Coordinator
 - 1. Kelly Donaghy was nominated for this position, she accepted and was appointed by a unanimous board vote
 - ii. Assistant Events Coordinator - No nominations received
 - iii. Legislative Manager - No nominations received
 - iv. Bylaws Committee Chair - No nominations received
 - j. Special Presentation - Winnie LaNier was recognized for her commitment to CCCSAA over the past seventeen (17) years

4. Announcements

5. Adjournment: Meeting was adjourned at 9:30AM

2018-19 CCCSAA Budget								
Income	2018-2019 Adopted Budget	2018-19 Actual Budget	2018-19 Line Item Totals					2018-19 Closing Budget
Fall Conference	\$173,250.00	\$176,695.00						\$176,695.00
Membership	\$7,500.00	\$10,930.00 [1]		\$10,380.00 [2]				\$10,930.00
Professional Conference	\$6,125.00	\$475.00 [3]	\$7,000 [4]	\$4,750 [5]	\$256,320.12	CRC Transactions		\$17,400.00
Misc. Income		\$376.74 [6]			\$0.00	CRC balance		\$776.74 [7]
Total Income	\$250,518.38	\$259,120.12 [8]		\$195,476.74 [9]				\$284,338.16 [10]
								\$205,801.74
Expenses	2018-2019 Adopted Budget	2018-19 Actual Budget [11]	2018-9 Line Item Totals [12]					2018-19 Closing Budget
Accounting Fees/Taxes	\$2,000.00	\$4,839.00						\$4,839.00
Acknowledge & Recognition	\$700.00							\$174.44
Communications (Newsletter & Website)	\$400.00	\$216.00						\$216.00
Fall Student Leadership Conference	\$138,850.00	\$150,007.52	\$164,531.68					\$150,007.52
Future Conferences Deposits	\$16,000.00	\$7,500.00 [13]						\$16,585.00
Miscellaneous	\$1,800.00	\$19.74						\$19.74
Operational Expenses (Postage, Printing, & Duplicating)	\$500.00	\$339.70						\$339.70
Public Relations/Promotions	\$900.00							
Regional Drive-ins	\$700.00							
Scholarships - Professional	\$2,250.00							\$2,250.00
Scholarships - Student	\$5,000.00	\$6,000.00	\$5,000.00 [14]					\$6,000.00
Professional Development Conference	\$10,000.00	\$6,086.04 [15]						\$11,685.09
SSCCC Advisors Reception	\$1,500.00							
Transition Retreat	\$8,000.00	\$2,136.70 [16]						\$7,644.80
Travel Other/SSCCC Liaison	\$8,000.00	\$639.00 [17]						\$701.00
Travel/Miscellaneous	\$2,500.00	\$78,536.42						
Foundation Management Fee								\$3,625.34
Total Expenses	\$199,100.00	\$256,320.12						\$204,087.63
Balance FY2018-19 After Expenses		\$2,800.00						
Reserves Carried Forward from FY2017-18	\$63,643.38	\$63,643.38						
Reserves Carried Forward to FY2019-20		\$0.00 [18]						\$28,018.04

Date	Account Line Items	Debit	Allocated
	Accounting Fees/Taxes		\$2,000.00
11/30/2018	Req64953 RFP 64 Krost Past due Tax Prep 2016	2939	-\$939.00
12/13/2018	Req64955 RFP 69 Krost Tax Prep 2017-18	1600	-\$2,539.00
3/8/19	Req64986 RFP 73 Krost Budget Reconciliations FY18 & FY19	300	-\$2,839.00
			-\$2,839.00
	Total Expensed	\$4,839.00	
	Acknowledge & Recognition		\$700.00
6/27/19	RFP 107 N. Damania Reimbursement for Recognition award	174.44	\$525.56
			\$525.56
	Total Expensed	\$174.44	
	Communications (Newsletter & Website)		\$400.00
1/7/19	Req#59450 RFP 70 NDamania Reimbursement-Weebly web Site	216	\$184.00
	Total Expensed	\$ 216.00	
	Fall Student Leadership Conference		\$138,850.00
10/1/18	Req64934 RFP 58 Cvent conference application	4135	\$134,715.00
10/5/18	Req64942 RFP 59 Elizabeth Fatta Reimbursement promo items	150.84	\$134,564.16
10/25/18	Req64949 RFP 61 Terisa Siagatonu Keynote Speaker	3151.96	\$131,412.20
10/25/18	Req64948 RFP 60 Swift Kick Keynote Speaker	1500	\$129,912.20
10/30/18	Req64952 RFP 63 Riverside CCD Overpayment	325	\$129,587.20
11/7/18	Req64961 RFP 66 Elizabeth Fatta Reimbursement ParliPro	450	\$129,137.20
11/30/18	Req64962 RFP 65 Russell Prodigalidad - DJ	475	\$128,662.20
12/13/18	Req64954 RFP 68 Sheraton Gateway LAX hotel	139,819.72	-\$11,157.52
	Total Expensed	\$150,007.52	
	Future Conferences Deposits		\$16,000.00
1/17/2019	Req64977 RFP 71 Hilton San Diego 2nd Deposit SLC20	7500	\$8,500.00
5/23/2019	RFP 88 Hyatt Regency San Francisco Deposit SLC21	7500	\$1,000.00
5/24/2019	RFP 93 Embassy Suites San Diego Deposit PDC20	1000	\$0.00
6/19/2019	RFP 98 Monterey Tides Deposit PDC21	585	-\$585.00
			-\$585.00
	Total Expensed	\$16,585.00	

Date	Account Line Items	Debit	Allocated
	Miscellaneous		\$1,800.00
7/25/18	CRC BSO internal error correction to Hawk Nest Bookstore	19.74	\$1,780.26
			\$1,780.26
	Total Expensed	19.74	
	Operational Expenses (Postage, Printing, & Duplicating)		\$500.00
7/27/18	Req#64379 M.Avalos Reimbursement Elections Software RFP 51	29	\$471.00
8/7/2018	Req#64387 RFP 55 M.Maggi Reimbursement-Wufoo Subscription	299	\$172.00
11/13/2018	Req#64972 RFP 67 W.LaNier Reimbursement-Postage Tax Filing	11.70	\$160.30
			\$160.30
			\$160.30
			\$160.30
			\$160.30
	Total Expensed	\$339.70	
	Public Relations/Promotions		\$900.00
	Total Expensed		
	Regional Drive-ins		\$700.00
	Total Expensed		
	Scholarships - Professional		\$2,250.00
6/24/19	RFP 104 Frank Cirioni	750	\$1,500.00
6/24/19	RFP 105 Haley Lepper	750	\$750.00
6/26/19	RFP 106 Naomi Abesami	750	\$0.00
	Total Expensed	\$2,250.00	
	Scholarships - Student		\$5,000.00
7/16/18	Req#64378 Edwin Pulido (Santa Ana CC) RFP 53 2017-18	500	\$4,500.00
7/17/18	Req#64386 Nolan Golden RFP 54 2017-18	500	\$4,000.00

Date	Account Line Items	Debit	Allocated
4/25/2019	Req#64988 Nolan Golden RFP 77	500	\$3,500.00
4/25/2019	Req#65498 Ahriana A. Levingston RFP 78	500	\$3,000.00
4/25/2019	Req#65499 Mariam Janeth Hernanhez Mendoza RFP 79	500	\$2,500.00
4/25/2019	Req#65500 Ian Robertson RFP 80	500	\$2,000.00
4/25/2019	Req#65502 Rebecca Rico-Chavex RFP 81	500	\$1,500.00
4/25/2019	Req#65503 Carlos Lopez RFP 82	500	\$1,000.00
4/25/2019	Req#65504 Niousha Farhangi RFP 83	500	\$500.00
4/25/2019	Req#65505 Amy Morgan Bianchi RFP 85	500	\$0.00
4/29/2019	Req#65514 Michael Marnell RFP 84	500	-\$500.00
5/10/2019	Req#65510 Isabel Rodriguez Dieguez RFP 87	500	-\$1,000.00
	Total Expensed	\$6,000.00	
	Professional Development Conference		\$10,000.00
8/7/18	Req#64389 N. Damania Reimbursement Food increased 2017-18	135.39	\$9,864.61
2/8/19	Req#64984 Samuel Offer Trainer RFP72 Deposit paid 3/8/19	3000	\$6,864.61
3/20/19	Req#64980 N. Damania Reimbursement PDC21 Site Visits RFP74	1036.25	\$5,828.36
4/1/19	Req#64987 N. Damania Reimbursement PDC19 Swag RFP75	1914.40	\$3,913.96
6/3/19	RFP 95 Samuel Offer Final Payment	3500	\$413.96
6/18/19	RFP 100 N.Damania Reimbursement Supplies, Parking	104.88	\$309.08
5/7/19	RFP 86 Fat City Restaurant Deposit	300	\$9.08
6/12/19	Fat City Final Payment - used FCCC Credit Card	1694.17	-\$1,685.09
	Total Expensed	\$11,685.09	
	SSCCC Advisors Reception		\$1,500.00
	Total Expensed		
	Transition Retreat		\$8,000.00
7/27/18	Req#64379 Mary Avalos Reimbursement Parking RFP 52 2017-18	17.55	\$7,982.45

Date	Account Line Items	Debit	Allocated
8/7/18	Req#64390 Sheraton LAX RFP 57 2017-18 Meeting	2119.15	\$5,863.30
6/17/19	Double Tree Sacramento (Hilton) used FCCC credit card	3450.07	\$2,413.23
6/18/19	RFP 99 Maria Sonia Lopex Reimbursement Travel	430.61	\$1,982.62
6/18/19	RFP 101 N. Damania Reimbursement	1627.42	\$355.20
			\$355.20
			\$355.20
	Total Expensed	\$7,644.80	
	Travel Other/SSCCC Liaison		\$8,000.00
5/3/19	Req#65506 Frankie Moore Reimbursement SSCCC travel RFP 76	269.04	\$7,730.96
10/29/18	Req64951 WLaNier Reimbursement General Business Mtg	369.96	\$7,361.00
6/15/19	RFP 96 WLaNier Reimbursement Parking FCCC/PDC Meetings	52	\$7,309.00
6/15/19	RFP 97 HLepper Reimbursement Parking FCCC Meeting	10	\$7,299.00
			\$7,299.00
	Total Expensed	\$701.00	
	Travel/Miscellaneous		\$2,500.00
5/8/2019	Req#65509 CCCSAA Account Closure	78536.42	-\$76,036.42
			-\$76,036.42
			-\$76,036.42
	Total Expensed	\$78,536.42	
	Foundation Management Fee		\$4,327.00
5/28/19	RFP 94 Foundation Management Fees Mar & Apr	\$3,370.03	\$956.97
6/18/2019	RFP103 Foundation Management Fees May	255.31	\$701.66
			\$701.66
	Total Expensed	\$3,625.34	

Deposit Date	Deposit Total	Notes	MEM19	PDC19	MEM20	Miscellaneous
	0					
	0					
	0					
	0					
	0					
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	0					
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	0					
	0					
	0					
Subtotals	\$101,486.42	\$0.00	\$750.00	\$21,450.00	\$350.00	\$78,936.42
CRC Deposits	\$259,120.12		\$10,930.00	\$3,150.00		\$51.74
Total	\$360,606.54		\$11,680.00	\$24,600.00	\$350.00	\$78,988.16

Income	2017-2018 Adopted Budget	2017-2018 Actual	2018-2019 Proposed	2018-2019 Planning Assumptions	2017-2018 Closing Actual	2018-2019 New Proposed
Fall Conference	\$153,400.00	\$180,805.00	\$173,250.00	550 attendees @ \$315.00	\$180,805.00	\$173,250.00
Membership	\$6,750.00	\$9,525.00	\$7,500.00	100 members @ \$75.00	\$9,225.00	\$7,500.00
Professional Conference	\$5,600.00	\$8,700.00	\$6,125.00	35 attendees @ \$175.00	\$13,200.00	\$6,125.00
Misc. Income	\$0.00	\$103,569.04	\$94,263.00		\$9,612.04	
Total Income	\$165,750.00	\$302,599.04	\$281,138.00		\$299,589.18	\$250,518.38
Expenses	2017-2018 Adopted Budget	2017-2018 Actual	2018-2019 Proposed	2018-2019 Planning Assumptions		
Accounting Fees/Taxes	\$3,832.00	\$3,722.00	\$2,000.00	Campus Accounting & Accountant Fees	\$3,823.68	\$2,000.00
Acknowledge & Recognition	\$700.00		\$700.00	recognition items are in process	\$1,455.10	\$700.00
Communications (Newsletter & Website)	\$400.00		\$400.00	More accurate for website fees		\$400.00
Fall Student Leadership Conference	\$119,000.00	\$169,028.76	\$138,850.00	Assumption of \$34,400 income generated from SLC	\$169,047.21	\$138,850.00
Future Conferences Deposits	\$3,000.00	\$39,030.00	\$16,000.00	PDC, SLC, Business-Transition 2021	\$39,030.00	\$16,000.00
Miscellaneous	\$1,800.00		\$1,800.00		\$475.00	\$1,800.00
Operational Expenses (Postage, Printing, & Duplicating)	\$500.00	\$101.68	\$500.00	Increase due to allowance for future mailers		\$500.00
Public Relations/Promotions	\$900.00		\$900.00	Promotional items		\$900.00
Regional Drive-ins	\$700.00		\$700.00	Regional activities		\$700.00
Scholarships - Professional	\$2,250.00		\$2,250.00		\$2,250.00	\$2,250.00
Scholarships - Student	\$5,000.00	\$3,500.00	\$5,000.00		\$4,500.00	\$5,000.00
Professional Development Conference	\$10,000.00	\$5,227.70	\$10,000.00		\$11,060.47	\$10,000.00
SSCCC Advisors Reception	\$1,500.00		\$1,500.00			\$1,500.00
Transition Meeting	\$7,500.00		\$7,500.00		\$420.96	\$7,500.00
Travel Other/SSCCC Liaison	\$8,000.00		\$8,000.00	\$800.00/per month for 10 months of travel		\$8,000.00
Travel/Miscellaneous	\$2,500.00		\$2,500.00	CCCSAA President travel to various state-wide events (i.e. annual Chancellor's Student Services Council Meeting, SSCCC General Assembly, etc.)	\$3,883.38	\$2,500.00
Total Expenses	\$167,582.00	\$220,610.14	\$198,600.00		\$235,945.80	\$198,600.00
Balance from FY2018-19 Income after Expenses		\$81,988.90	\$82,538.00		\$63,643.38	\$51,918.38
Reserves Carried Forward from FY2016-17					\$86,747.14	
Reserves Carried Forward from FY2017-18						\$63,643.38
Reserves Carried Forward to FY2019-20						\$51,918.38

[1] As of 4/30/19, 12 prepaid fees were deducted from Membership Sheet

[2] \$550 amount deposited into BofA deducted to match CRC balance as of 5-8-19

[3] Received for PDC-18

[4] Actual received for PDC19 as of 4/24/19

[5] \$2250 amount deposited into BofA deducted to match CRC balance as of 5-8-19

[6] \$32 Swag items sold @ Fall GA-Winnie, + \$19.74 deposited in error by CRC BSO + \$325 SLC overpayment refunded

[7] Includes \$100 swag sales at PDC19- and \$300 Vendor fee received. Winnie

[8] type here

Includes Reserves & FCCC deposits

[9] Without Reserve funds

[10] Includes CRC closure deposit-Winnie

[11] C Expenses is Linked when it does not cross FYs.

[12] D shows actual line item amount when there's a difference

[13] Deducted while @ CRC

[14] Amount when two 2018 scholarships paid in 2019 are deducted

[15] Deducted while @ CRC

[16] Deducted while @ CRC

[17] Deducted while @ CRC

[18] Deducted \$2800 in FCCC deposits

[19] Total Deposits

[20] Includes \$19.74 deposit error by BSO

[21] Direct deposit LaNier membership

[22] Includes over payments: \$220 Cypress & \$37 Mt.San Jacinto

[23] Swag Item Sales

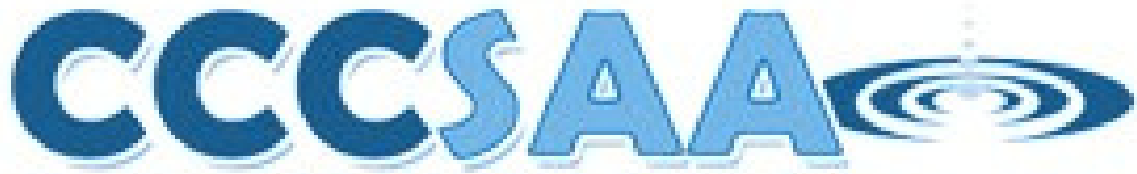
[24] FCCC Deposit into BofA

[25] Deducted \$325 refunded overpymnt

[26] From CRC account closure

[27] Vendor/Exhibitor Fee during PDC19

[28] Swag item sales at PDC19



CALIFORNIA COMMUNITY COLLEGE
STUDENT AFFAIRS ASSOCIATION

CORPORATION BYLAWS

APPROVED 2/01
REVISED 3/03
REVISED 10/07
REVISED 10/09
REVISED 05/14

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**BYLAWS OF
CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION
A California Nonprofit Public Benefit Corporation**

ARTICLE I - Name

The name of this corporation is the CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION (“Corporation”).

ARTICLE II - Principal Office

The principal office of the Corporation is:

California Community College Student Affairs Association
c/o Adrienne Thompson
Citrus College
1000 W. Foothill Blvd.
Glendora, CA 91741

The Executive Board of Directors (hereinafter, “Board”) is authorized to change the Corporation’s principal office. In the event the principal office location is changed, these Bylaws shall be amended to reflect such change. The Board may, at any time, establish branch or subordinate offices at any place where the Corporation is qualified to conduct its activities.

ARTICLE III - Purpose

The specific purpose of this Corporation is to promote and advance public two-year post-secondary education. The Corporation intends to accomplish that purpose by stimulating effective work in the two-year post-secondary education profession, strengthening professional status by establishing and promoting criteria for professional training, undertaking research and study pertinent to the profession, exchanging information and ideas in order to aid all individuals engaged in the profession as Student Affairs professionals in the California Community Colleges, success and enhancement of the student programs and services at their respective colleges. Any and all activities of the Corporation are for educational purposes only.

ARTICLE IV - Membership

Section 1: Classes and Qualifications.

This Corporation shall have 5 levels of membership: Active, Associate, Graduate Student, Affiliate, and Emeritus.

- a) **Active Membership** - All employees who are currently engaged in the administration of student affairs programs and services in any California Community College, or other community college, shall be eligible for active membership in the association and shall become active members upon payment of the annual dues.

- b) **Associate Membership** - All employees who have an interest in the administration of student affairs programs and services in any California Community College, or any other community college, shall be eligible for associate membership in the corporation upon payment of annual dues.
- c) **Graduate Student Membership** - Graduate students pursuing a Masters' degree or higher in education, student development, or counseling who are not currently employed in the administration of student affairs programs or services, shall be eligible for graduate student membership in the association upon payment of annual dues.
- d) **Affiliate Membership** - Affiliate membership is open to professional staff organizations that support the purpose of the corporation and pay annual dues.
- e) **Emeritus Membership** - This membership level is a lifetime membership awarded to individuals who have retired from the administration of student affairs programs and services in any California Community College. In order to be eligible, the individual must have served a minimum of 10 years active membership in CCCSAA with at least one year of CCCSAA board service. Emeriti will be nominated and accepted at the annual meeting.

Section 2: Voting Privileges

Only Active Members defined in Article IV, Section 1, who have paid the established annual dues shall have any voting privileges including, but not limited to, election of executive directors, the disposition of assets, or dissolution of the Corporation. Additionally, Active Members shall have all rights afforded members under the California Nonprofit Public Benefit Corporation Law.

Section 3: Other Persons Associated With the Corporation

The Corporation may refer to Associate, Graduate Student, Affiliate, and Emeritus members as "Members," even though such persons and entities are not Active Members as set forth in the Bylaws. No such reference shall award an Associate, Graduate Student, Affiliate, or Emeritus member the rights and privileges reserved for Active Members, including, but not limited to voting rights.

Section 4: Dues/Fees

All Members shall pay annual membership dues to the Treasurer. The Membership year is from July 1 through June 30 of each year. A majority vote of the Board shall establish all dues and fees amounts. Dues and fees amounts shall be equal for all Members of each class. The Board, however, may set different dues and fees amounts for each class.

Section 5: Meetings of the Members

- a) **General Meeting** - The Corporation shall hold at least one general meeting of the Members during each school year semester. The Board shall determine the date, time, and location of the meetings. During each general meeting the affairs of the Corporation shall be reported and any other business may be transacted which is properly brought before the membership. During a general meeting held during the spring semester, directors shall be elected.

- b) **Special Meetings** - Special meetings may be called by the President or upon the petition of ten (10) Members of the Corporation. The notice of any special meetings shall designate the date, time, and location of the meeting and the purpose for which it is called.
- c) **Notice** - Notice of all meetings, general or special, shall be distributed to the membership no less than seven (7) days in advance of the date of such meetings.
- d) **Quorum** - A majority (50 percent plus one) of the Active Members shall constitute a quorum for any general or special meeting, in person or by proxy.

Section 6: Reservation of Rights, Powers and Privileges

- a) The following rights, powers and privileges are preserved to the Active Membership:
 - 1. To amend the Corporation's Articles of Incorporation in the manner hereinafter provided.
 - 2. To amend these Bylaws in the manner hereinafter provided.
 - 3. To recall any executive officer or Board member at a regular or special meeting of the Membership. Such recall shall not be effective unless placed upon the agenda by a petition signed by not less the twenty (20) Active Members setting forth the alleged reasons for the recall of the named Board member or officer, which petition shall be published to the entire membership at least seven (7) days before the meeting at which the petition is to be heard. The person whose recall is sought shall have the right, either in writing or in person, to defend him/herself against the allegations within the petition. No person shall be recalled except by a two-thirds (2/3) majority vote of the Active Members present at the meeting. Such a vote shall be taken by secret ballots at the meeting at which the allegations are heard.
 - 4. Hold and maintain elected and appointed offices.
 - 5. Receive a discount on CCCSAA conference registration fees.
 - 6. Have access to CCCSAA's listserv
 - 7. Receive mailings and access to the "members only" information on CCCSAA website.
 - 8. Propose and second motions.
 - 9. Vote as a college delegate.
 - 10. Serve on special committees.
 - 11. Apply for professional development scholarships
 - 12. Nominate their college's students for CCCSAA student leadership scholarships.
 - 13. Other privileges as designated by the Board.
- b) The following rights, powers and privileges shall be enjoyed by the Associate, Graduate Student, and Affiliate Members:
 - 1. Receive a discount on CCCSAA conference registration fees.
 - 2. Receive mailings and access to the "members only" information on the CCCSAA website.
 - 3. Serve on special committees.

- c) The following rights, powers and privileges shall be enjoyed by Emeriti Members:
 1. Receive a discount on CCCSAA conference registration fees.
 2. Receive mailings and access to “members only” information on the CCCSAA website.
 3. Serve as a resource for special committees.
 4. Have access to CCCSAA’s listserv.

Section 7: Membership Regional Alignment

- a) The regional alignment for membership shall be as follows, unless a petition is written by a member institution’s executive board and approved by the Board pursuant to subsection d below:
 1. Region 1 - Butte, Feather River, Lassen, Redwoods, Shasta, & Siskiyou
 2. Region 2 - American River, Cosumnes River, Folsom Lake, Lake Tahoe, Mendocino, Napa Valley, Sacramento City, Sierra, Solano, Woodland, & Yuba
 3. Region 3 - Alameda, Berkeley City, Cañada, Contra Costa, Diablo Valley, Laney, Los Medanos, Marin, Merritt, San Francisco City, San Mateo, Santa Rosa, & Skyline
 4. Region 4 - Cabrillo, Chabot, De Anza, Evergreen, Foothill, Gavilan, Hartnell, Las Positas, Mission, Monterey Peninsula, Ohlone, San Jose City, & West Valley
 5. Region 5 - Bakersfield , Columbia, Fresno City, Reedley, Merced, Modesto, Porterville, San Joaquin Delta, Sequoias, West Hills Coalinga, & West Hills Lemoore
 6. Region 6 - Allan Hancock, Antelope Valley, Canyons, Cuesta, Moorpark, Oxnard, Santa Barbara, Taft, & Ventura
 7. Region 7 - El Camino Compton Educational Center, East L.A., El Camino, Glendale, L.A. City, L.A. Harbor, L.A. Mission, L.A. Pierce, L.A. Southwest, L.A. Trade-Tech, L.A. Valley, Pasadena, Santa Monica, & West L.A.
 8. Region 8 - Cerritos, Citrus, Coastline, Cypress, Fullerton, Golden West, Irvine Valley, Long Beach, Mt. San Antonio, Orange Coast, Rio Hondo, Saddleback, Santa Ana, & Santiago Canyon Region
 9. Region 9 - Barstow, Cerro Coso, Chaffey, Copper Mountain, Crafton Hills, Desert, Moreno Valley, Mt. San Jacinto, Norco, Palo Verde, Riverside, San Bernardino, & Victor Valley
 10. Region 10 - Cuyamaca, Grossmont, Imperial Valley, MiraCosta, Palomar, San Diego City, San Diego Mesa, San Diego Miramar, Southwestern
- b) North and South areas shall be divided as follows:
 1. North: Regions 1 – 5
 2. South: Region 6 – 10
- c) Any college whose regional affiliation is unsatisfactory may request to be realigned, as long as such realignment is approved by two-thirds (2/3) of the Corporation’s Board.
- d) Thirty percent (30%) of the colleges in the region shall constitute a quorum for any general or special regional meeting.

- e) Regional Representatives have minimum responsibilities with respect to the Corporation. Such responsibilities shall include but are not limited to:
 - 1. Attend all CCCSAA general business meetings.
 - 2. Disseminate information from CCCSAA to advisors in their region.
 - 3. Encourage advisor participation in CCCSAA functions.
 - 4. Facilitate and organize at least one meeting per semester of all advisors in their region.
 - 5. Be informed and aware of issues facing the state student association/organization.
 - 6. Keep the CCCSAA Board aware of important regional issues.
 - 7. Other duties as assigned.

Section 8: Termination of Membership

The membership and all rights of membership shall automatically terminate on the occurrence of any of the following causes:

- a) The voluntary resignation of a member;
- b) Where a membership is issued for a period of time, the expiration of such period of time;
- c) The death of a member;
- d) The dissolution of corporate members; and
- e) The termination of all memberships or any class of members upon the amendment of these bylaws permitting the termination, pursuant to these bylaws permitting the termination, pursuant to Section 4342 of the California Corporations Code.

ARTICLE V - Executive Board of Directors

Section 1: Powers, Standard of Care

- a) Powers: Subject to the provisions of the Public Benefit Corporation Law of California, and subject to any limitation in the Articles of Incorporation and the Bylaws relating to action required to be approved by the Membership, the business and affairs of this corporation shall be managed by and all corporate powers shall be exercised by or under the discretion of the Board.
- b) Standard of Care/Liability: Each Director shall exercise such powers and otherwise perform such duties in good faith, in the manner such Director believes to be in the best interests of the Corporation and its membership, including and using ordinary prudence, as a person in a like position would use under similar circumstances.

In performing the duties of a Director, a Director shall be entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, in which case prepared or presented by:

- a) a. One or more officers or employees of the Corporation whom the Director believes to be reliable and competent in the matters presented;
- b) b. Counsel, independent accountants or other such persons as to matters which the Director believes to be within such person's professional or expert competence; or

- c) c. A Committee of the Board upon which the Director does not serve, as to matters within its delegated authority, which committee the Director believes to merit confidence, so long as in any such case, the Director acts in good faith, after reasonable inquiry when the need therefore is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted.

Section 2: Number of Directors/Qualifications/Elections

- a) The officers of the Corporation shall be elected by the Active Members, and shall serve as the Directors of the Corporation. There shall be no less than three (3) and no more than ten (10) Directors at any one time. The exact number of Directors shall be fixed by a majority vote of the Active Members, and shall normally be student affairs professionals, administrators, or others interested in advancing the goals and purposes of the Corporation.
- b) The Officers of the Corporation shall be Nominated and elected in the Spring.

Section 3: Power of Directors

Subject to the provisions of the California Nonprofit Public Benefit Corporation Law and any limitations in the Articles of Incorporation and these Bylaws, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the performance of any duties or the exercise of any such powers to such officers or agents as may from time to time be designated by resolution.

Section 4: Selection and Term of Office

At the organizational meeting of the Board following the adoption of the Bylaws, the Board shall divide its members into two groups. One group of members shall hold office until the first annual meeting of the members; the second group shall hold office until the second following annual meeting of the members. The members of each group shall hold office until the annual meeting designated for the group and until respective successors are selected and qualified. Thereafter, the terms of Directors shall be for one year, except for the Treasurer and Secretary, whose terms of office shall be two years, elected in opposite years. A Director may succeed himself or herself in office. All elections shall be held at the annual meeting. Prior to the election, candidates for the elected positions shall be given a maximum of three minutes during the Corporation's annual meeting to present their platform.

Section 5: Voting

Each member of the Board shall have one vote. Directors are not allowed to vote by proxy.

Section 6: Annual Meeting

The Board shall hold a meeting the same day as and following the Corporation's annual meeting, for the purpose of organization and the transaction of other business properly brought before the Board. Notice of the Corporation's annual meeting shall constitute notice of the Board of Director's meeting immediately following the Corporation's annual meeting.

Section 7: Regular Meetings

The President may call meetings of the Board for any purpose or purposes at any time. The President shall call a meeting upon the request of three (3) members of the Board.

Section 8: Meetings by Telephone

Any regular meeting may be held by conference telephone or similar communication equipment, as long as all Directors participating in the meeting can hear one another. All such Directors shall be deemed to be present at such a meeting.

Section 9: Place of Meetings

Meetings of the Board shall be held at any place within the State of California, which has been designated from time to time by resolution of the Board or written consent of all members of the Board. In the absence of such designation, any noticed meeting shall be held at the principal office of the Corporation.

Section 10: Notice of Meetings

- a) Notice of every regular meeting shall be given to each Director at least 48 hours before each meeting. Notice may be oral or written and may be communicated personally, by telephone, by fax, by email, or by mail to the last known address of the addressee and, if mailed, notice is complete upon mailing. The notice shall specify the place, date, and hour of the meeting and the general nature of business to be transacted.
- b) An agenda listing the matters to be considered at each meeting shall be given to each Director on or before the date and time of the meeting.
- c) Notwithstanding anything in this section to the contrary, the President may call an emergency meeting of the Board without giving the normal notice if such a meeting is necessary to discuss an unforeseen emergency condition. Notice of any emergency meeting may be delivered personally, by telephone, by fax, by email or mail, and shall be received at least one (1) hour before the time of such meeting. An emergency condition for the purpose of this subsection is any condition that, if not addressed by the Board within this emergency time frame, may result in a detriment to this Corporation.
- d) The transactions of the Board at any meeting, however called and noticed or whenever held, shall be as valid as though taken at a meeting duly held after regular call and notice, if: (a) a quorum (as discussed below) is present, and (b) either before or after the meeting each of the Directors not present signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice and consent need not specify the purpose of the meeting. All waivers, consents, and approvals shall be filed with the corporate records.
- e) Notice of a meeting shall also be deemed given to any Director who attends the meeting without protesting, before or at its commencement, concerning a lack of adequate notice.

Section 11: Attendance at Meetings

All Directors are expected to regularly attend Board meetings. In the case that a Director has in excess of five (5) absences during the Membership year, without prior notification, to the President

or designee, the Board can consider removal of said Director. The Director in jeopardy of removal due to absences shall be notified at least seven (7) days before the meeting at which the removal is to be considered. The person in jeopardy of removal shall have the right, either in writing or in person, to defend him/herself against the allegations. Removal of the Director will require a two-thirds (2/3) vote of the Board members who are present and voting. All other persons invited by the Board shall be permitted to attend any meeting of the Board, provided, however, that the Board may hold closed sessions during any Board meeting.

Section 12: Quorum

A fifty percent (50 %) majority of the total number of voting Board shall constitute a quorum for the transaction of business at every meeting.

Section 13: Removal of Directors

Directors of this Corporation may be removed at any time by: a two-thirds (2/3) majority vote of the total number of Active Members or a Director may also be removed for excessive absences as prescribed in Article V, Section 11.

Section 14: Committees

The Board, by resolution adopted by a fifty percent (50%) majority of the Directors then in office, may create one or more committees to serve at the pleasure of the Board for any purpose authorized by the Articles of Incorporation, these Bylaws and the California Nonprofit Public Benefit Corporation Law.

Section 15: Rules

All meetings of the Board shall be governed by Robert's Rules of Order as revised from time to time, except insofar as such rules are inconsistent with these Bylaws, with the Articles of Incorporation, or with the California Nonprofit Public Benefit Corporation Law.

Section 16: Compensation

No Director shall, in addition to the compensation paid to a Director in his/her capacity as an officer, receive, directly or indirectly, any compensation for his or her service as Director. The Board may authorize reimbursement of actual and necessary expenses incurred by Directors in attending meetings or for expenses incurred in the performance of duties on behalf of the Corporation, as long as such Director has not been reimbursed for such expense in his capacity as an officer.

Section 17: Action Without Meeting

Any action required or permitted to be taken by the Board may be taken without a meeting, if all members of the Board individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have the same force and effect as the unanimous vote of such Directors.

ARTICLE VI - Officers

Section 1: Officers/Compensation

The officers of this Corporation shall be a President, Past-President, President-Elect, Secretary, Treasurer, Communications Officer, Legislative Liaison, Northern Area Representative, and Southern Area Representative.

Section 2: Selection

The Active Members shall elect all officers of this Corporation for terms of one year, or until their successors are elected and qualified, except for the Treasurer and Secretary, whose terms of office shall be two years, elected in opposite years. All officers shall be Active Members. When a vacancy occurs, the Board shall select a replacement at its next meeting.

Section 3: President

The President shall preside at all meetings of the Board, and shall have such other power and duties as may be prescribed from time to time by the Board. The President shall prepare and disseminate an agenda for each Board meeting.

Section 4: Past President

In the absence or disability of the President, the immediate Past President shall perform all the duties of the President. The Past President will be responsible for the contract for the coming year's Student Leadership Conference. The Past President shall have such other powers and perform such other duties as may be prescribed from time to time by the Board.

Section 5: President-Elect

In the absence or disability of the President and the Past President, the President-Elect shall perform all the duties of the President. The President-Elect will coordinate the scholarship program as well as the Directors' annual transition meeting. The President-Elect shall have such powers and perform such other duties as may be prescribed from time to time by the Board.

Section 6: Secretary

The Secretary shall assist the President in the preparation of agendas for the meetings, shall keep a full and complete record of the proceedings of all meetings of the Board and all committees thereof, shall keep any seal acquired by this Corporation and affix the same to such papers and instruments as may be necessary or proper, prepare and keep on file a correct and updated membership directory and mailing labels, coordinate outgoing communications and shall discharge such other duties as pertain to the office or as prescribed by the Board. In addition to the items discussed and resolutions, the minutes of meetings shall include the time and place the meeting was held, the type of meeting, annual or otherwise, the means of notification and the names of those present and absent at the meeting. The Secretary shall keep or cause to be kept, at the Corporation's principal office, a copy of the Articles of Incorporation and Bylaws, as amended to date. The Secretary shall maintain an attendance log of all Board meetings and provide a quarterly report at a Board meeting.

Section 7: Treasurer

The Treasurer shall be the chief financial officer of this corporation, and shall keep and maintain adequate and correct books of accounts of the Corporation's transactions. The Treasurer shall collect membership fees and handle all income and disbursements of the Corporation. If so required by the Board, the Treasurer shall give a bond for the faithful discharge of his or her duties in such sum and with such surety as the Board shall deem appropriate. The Treasurer shall submit an annual report to the Board no later than forty-five (45) days after the end of the Corporation's fiscal year. The Treasurer shall also send out membership information to campus advisors, maintain a current and active roster of all members of the Corporation, serve on Student Leadership Conference and Professional Conference planning committees, collect registration fees, present a financial statement to the general membership during the professional conference, chair a committee of the Board which shall prepare an annual budget to be presented to the Board for approval, and serve as member of the CCCSAA Scholarship committees. In case of the absence or disability of the Treasurer, or his or her refusal or neglect to act, such duties may be assumed by the President or by the President-Elect or by any officer appointed and authorized by the Board.

Section 8: Communications Officer

The Communications Officer shall be responsible for marketing and recruitment for the organization as well the production and distribution of a minimum of three newsletters each year. The Officer will establish their contents, establish copy deadlines for each newsletter and collect articles from contributors. One newsletter shall be distributed during the fall, one distributed during the winter, and one distributed during the spring of each academic year. The Officer shall also maintain the CCCSAA listserv and website.

Section 9: Northern Area Representative

One Northern Area representative shall be elected. Candidates must be an Active Member of the Northern Area. The Northern Area Representative shall serve as a liaison to all colleges and regional advisors within the Northern Area. The representative will disseminate information from CCCSAA to all Northern Area regional advisors and bring concerns of the Northern Area to the Board. The Northern Area Representative shall also serve on the Student Leadership Conference planning committee when the conference is being hosted in any of the Northern regions.

The Northern Area representative may be recalled by a vote of $2/3$ of the advisors from the regional colleges of the North Area.

Section 10: Southern Area Representative

One Southern Area representative shall be elected. Candidates must be members of the Southern Area. The Southern Area Representative shall serve as a liaison to all colleges and regional advisors within the Southern Area. The representative will disseminate information from CCCSAA to all Southern Area regional advisors and bring concerns of the Southern Area to the Board. The Southern Area Representative shall also serve on the Student Leadership Conference planning committee when the conference is being hosted in any of the Southern regions.

The Southern Area representative may be recalled by a vote of 2/3 of the advisors from the regional colleges of the South Area.

Section 11: Legislative Liaison

In addition, during those years when a memorandum of understanding exists between the Corporation and the state student association/organization, the Corporation shall provide a member to serve as the liaison between the two groups; that person shall be an officer of the Corporation, a member of the Board, and shall be called the Student Liaison. Officers may be compensated for services rendered to the Corporation, as long as such compensation is approved by a majority vote of the Active Members. The Board may authorize reimbursement of actual and necessary expenses incurred by officers in attending meetings or for expenses incurred in the performance of duties on behalf of the Corporation, as long as such officer has not been reimbursed for such expense in his capacity as a Director.

ARTICLE VII - Committees

Section 1: Executive Committee

There shall be an executive committee that may meet from time to time and conduct business prescribed by the Board. The executive committee shall be composed of the President, the Past President, the President-Elect, the Secretary, the Treasurer, and the chairs of any standing committees that may hereafter be established by the Board.

Section 2: Special and Conference Committees

Special and Conference Committees shall be appointed by the President with the consent of the Board at such times and for such purposes and to serve such terms as may be designated in the resolution creating the special and conference committees and in reference to authority granted by the Board and these Bylaws. All committees shall report and be responsible to the Board. Each committee chairperson shall submit a written report of the activities of his or her committee to the President at the end of the college year. The combined reports shall become part of the official records of the Corporation, shall be properly filed by the Secretary, and be available for reference by any member.

Section 3: Nominating Committee

The Nominating Committee shall be a Special Committee. It shall be composed of the President, President-Elect, Communications Officer, and the North and South Area Representatives. The President shall be the Chairperson. The Nominating Committee shall recommend candidates for all elected offices. The Nominating Committee shall encourage a diverse selection of candidates to run for the Board.

ARTICLE VIII - Fiscal Year

The fiscal year of this Corporation shall be July 1 to June 30.

ARTICLE IX - Defense and Indemnification

The Corporation shall have the power to indemnify, defend and hold harmless any Person who was or is a party, or who is threatened to be made a party, to any Proceeding by reason of the fact that such Person was or is a Member, Director, Manager, Officer, Employee, or other agent of the Corporation, or was or is serving at the request of the Corporation as a Director, Officer, Employee, or other Agent of another corporation, limited liability company, partnership, joint venture, trust, or other enterprise, against claims, damages, expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by such Person in connection with such proceeding, if such Person acted in good faith and in a manner that such Person reasonably believed to be in the best interests of the Corporation, and, in the case of a criminal proceeding, such Person had no reasonable cause to believe that the Person's conduct was unlawful. The termination of any such proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the Person did not act in good faith and in a manner that such Person reasonably believed to be in the best interests of the Corporation, or that the Person had reasonable cause to believe that the Person's conduct was unlawful.

To the extent that an agent of the Corporation has been successful on the merits in defense of any proceeding, or in defense of any claim, issue, or matter in any such proceeding, the agent shall be indemnified against expenses actually and reasonably incurred in connection with the proceeding. In all other cases, indemnification shall be provided by the Corporation only if authorized in the specific case by the Board.

"Agent," as used in this Article, shall include a trustee or other fiduciary of a plan, trust, or other entity or arrangement described in Corp C section 207 (f). "Proceeding," as used in this Article, means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative.

Expenses of each Person indemnified under this Agreement actually and reasonably incurred in connection with the defense or settlement of a proceeding may be paid by the Corporation in advance of the final disposition of such proceeding, as authorized by the Board who are not seeking indemnification or, if there are none, by a majority of the Active Members, upon receipt of an undertaking by such Person to repay such amount unless it shall ultimately be determined that such Person is entitled to be indemnified by the Corporation. "Expenses," as used in this Article, includes, without limitation, attorney fees, costs, and expenses of establishing a right to indemnification, if any, under this Article.

ARTICLE X - Execution of Instruments, Deposits and Funds

Section 1: Execution of Instruments

The Board, except as otherwise provided in the Bylaws, the Articles of Incorporation, and the California Nonprofit Public Benefit Corporation Law, may by resolution authorize any officer or

agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific circumstance. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose in any amount.

Section 2: Checks and Notes

Except as otherwise specifically determined by resolution of the Board, or as otherwise required by law, checks, draft, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Corporation shall be signed by the Treasurer, President or Secretary. Only one signature is required.

Section 3: Deposits

All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, or other depositories as the Board may select.

Section 4: Gifts

The Board may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the purposes of this Corporation.

Section 5: Reserve Funds

The board shall invest each year an amount not to exceed 10% of its annual profits into a board-approved investment instrument.

ARTICLE XI - Corporate Records and Reports

Section 1: Maintenance of Corporate Records

The Corporation shall keep at its principal office in the State of California:

- a) Minutes of all meetings of Directors, committees of the Board, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present, absent and the proceedings thereof.
- b) Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses. Every Director shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the Corporation. This inspection by a Director may be made in person or by an agent or attorney, and the right of inspection includes the right to copy and make extracts of documents.

Section 2: Annual Report

The Board shall cause an annual report to be sent to the members not later than one hundred twenty (120) days after the close of the Corporation's fiscal year. The report shall contain all the information required by Section 6321(a) of the Corporations Code and shall be accompanied by any report

thereon of independent accountants, or if there is no such report, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the books and records of the Corporation. The annual report shall be furnished to all Directors.

Section 3: Annual Statement of Certain Transactions and Indemnifications

The Corporation shall furnish annually to its members a statement of any transaction or indemnification described in Section 6322(d) and (e) of the Corporation Code, if such transaction or indemnification took place. Such annual statement shall be affixed to and sent with the annual report described in Section 2 of this Article.

ARTICLE XII - Conflict of Interest

No Directors shall be financially interested in any contract or other transaction entered into by the Board, and any contract or transaction entered into in violation of this article is void. No Director may utilize information obtained by reason of Board membership for personal gain, and any such gain realized shall be deemed a corporate opportunity and returned to the Corporation.

ARTICLE XIII – Scholarships

Section 1: President-Elect’s Duties

The President-Elect shall be the chairperson of both the CCCSAA Student Leadership Scholarship and the CCCSAA Professional Scholarship. The Chairperson shall present any revisions of these scholarship guidelines for the year during the CCCSAA Fall Leadership Conference Business Meeting.

Section 2: Student Leadership Scholarship Guidelines

- a) There may be up to five (5) Student Leadership Scholarships granted within Regions 1-5 and up to five (5) within Regions 6-10. Additional scholarships may be granted if approved by the Active Members by Majority Vote. The amount of any scholarships shall be determined by the Active Members at the Spring Conference for the next year’s scholarship budget allocation. In the event there is not a quorum of Active Members at the Spring Conference, the Board shall determine the amount of any scholarships for the next year’s scholarship budget allocation.
- b) Each college shall select two applicants from its campus and submit them to the CCCSAA President-Elect. The President-Elect shall then designate the selection committee for regional reviewing.
- c) The applications from Regions 6-10 shall be reviewed by three advisors from Regions 1-5 and the Northern Area Representative. The applications from Regions 1-5 shall be reviewed by three advisors from Regions 6-10 and the Southern Area Representative. The President-Elect shall conduct a final review of all applications.
- d) Scholarships shall be awarded at the state student association/organization conference in spring, unless otherwise notified.

- e) Only California Community College students shall be eligible for scholarship.

Section 3: CCCSAA Professional Scholarship

- a) Applicants shall be an Active Member in good standing of the California Community College Student Affairs Association, with all dues and fees paid in full.
- b) Up to three Professional Scholarships shall be granted during any academic year, unless otherwise approved by the Active Members. The amount of any scholarship shall be determined by the Active Members at the prior year's Spring business meeting.
- c) All applicants shall be working toward a degree or continuing their education in a field related to Student Activities/Student Development.
- d) The applicant shall have completed a minimum of six (6) semester units from an accredited college or university during the academic year of application and maintain a cumulative G.P.A. of not less than 2.0.
- e) Applications shall be reviewed by the CCCSAA Scholarship Committee, which shall be comprised of the CCCSAA Treasurer, one Board member at large, and the Northern and Southern Area Representatives, none of whom are applying for a scholarship.

ARTICLE XIV - Amendment of Bylaws

These Bylaws may be amended at any regular or special meeting of the Corporation by a majority vote of the Active Members.

ARTICLE XV - Amendment of Articles of Incorporation

Any amendment of the Articles of Incorporation of the Corporation may be adopted by approval of the Active Members by means of a two-thirds (2/3) majority vote of the Active Members.

ARTICLE XVI - State Student Association/Organization

Section 1: Memorandum of Understanding

In recognition of the important role students play throughout the statewide governance and consultation process and, in an effort to facilitate and enhance those efforts, the Corporation will seek to establish a mutually beneficial relationship, to the extent allowed by law, with the state student association/organization as recognized by the State Chancellor's office, by means of a joint memorandum of understanding. Consultation will include the State Chancellor's Office and the Community College League of California.

Section 2: Terms of Memorandum

This memorandum will serve to codify the relationship and responsibilities of each organization relative to the other. The term of the memorandum shall be for one year, with automatic renewal unless either party notifies the other in writing 30 days after July 1st.

Section 3: Approval

In the year prior to the expiration of the memorandum then in force, the Board shall negotiate the tentative terms of the subsequent memorandum and recommend them to the Members at a spring general meeting. These terms shall be deemed approved unless sixty percent (60%) of those Members attending vote against their acceptance.

**CERTIFICATE OF SECRETARY OF CALIFORNIA COMMUNITY
COLLEGE STUDENT AFFAIRS ASSOCIATION**

I hereby certify that I am the duly elected and acting Secretary of California Community College Student Affairs Association and that the foregoing Bylaws, comprising 19 pages, constitute the Bylaws of the Corporation as duly adopted at a meeting of the Board of Directors thereof held on January 31, 2001

Dated: May 3, 2014

Tzoler Oukayan, Secretary

First Name	Last Name	Position Title	Institution
Naomi	Abesamis	Director of Student Activities	Fullerton College
Serjio	Acevedo	Director	Sierra College
Carrie	Afuso	Student Life Coordinator	Pasadena City College
Raul	Alcala	Faculty Advisor	Merced College
Deborah	Allison	Student Services Specialist	El Camino College
Teresea	Archaga	International Students	Los Medanos College
Blanca	Arteaga	Counseling Faculty/ASGC Advisor	Gavilan College
Mary	Avalos	Student Leadership Coordinator	Golden West College
Antonia	Bacigalupa Albaum	and Marketing	Santa Rosa Junior College
Benjamin	Balderrama	Program Manager	Bakersfield College
Mari	Baquir	Interim Student Services Specialist	El Camino College
Sandra	Belmares	Faculty Coordinator	Sacramento City College
Genevieve	Bertone	Director, Student Equity	Santa Rosa Junior College
Juan Miguel	Blanco	Campus Life Coordinator	Sierra College
Benny	Blaydes	Counselor/Advisor	Santa Monica College
Hannah	Blodgett	Interim Student Life Supervisor	Folsom Lake College
Nancy	Blundell	Accounting Assistant II	Antelope Valley College
Megan	Bottoms	Student Activities	Riverside City College
Megan	Bottoms	Student Activities	Riverside City College
Nathan	Brais	Director, Student Life & Outreach	Coastline Community College
Robert	Bustamante	Student Activities Specialist	Santiago Canyon College
Aja	Butler	Campus Life	College of Alameda
Deborah	Campbell	Associate Professor	Los Angeles Trade-Tech College
Maya	Cardenas	Development/Outreach	Mt. San Jacinto College
Raymond	Carlos	Director of Student Life	San Bernardino Valley College
Joseph	Carrithers	and Inter-Club Council	Fullerton College
Diana	Casares	Student Services Coordinator	Santiago Canyon College
Melissa	Ceresa	Student Engagement Coordinator	West Valley College
Frank	Cirioni	Development	Golden West College

First Name	Last Name	Position Title	Institution
Phil	Clegg	Executive Director	Other
Rebecca	Cobb	Dean of Student Life	Pasadena City College
Robert	Crossley	ASO Advisor/Student Activities	Los Angeles Mission College
Nicky	Damania	Director of Student Life	Bakersfield College
Kelly	Dapp	Campus Activities	College of the Canyons
Jennifer	De La Rosa	Associate Dean, Student Development	Santa Ana College
Chris	Dela Cruz	Student Services Specialist	El Camino College
Armineh	Dereghishian	Student Services Specialist	Los Angeles City College
Kelly	Donaghy	Student Activities Coordinator	Palomar College
Debbie	Douglass	Director, Student Activities and Affairs	College of the Sequoias
Susi	Dovlatian	Student Services Specialist	West Los Angeles College
Yazmin	Duarte	Program Specialist	Evergreen Valley College
Richard	Eberheart	Student Activities Coordinator	Southwestern College
Todd	Farr	Manager	Diablo Valley College
Libby	Fatta	Student Activities Specialist	Ventura College
Andrea	Fejeran Sims	Director	Mt. San Antonio College
Malia	Flood	Dean	Southwestern College
Doralyn	Foletti	Advisor	Columbia College
Barbara	Gallego	Interim, Director Student Development	Grossmont College
Rosario	Garcia	Student Life Supervisor	Citrus College
Joann	Garcia	Director of Student Life	Barstow College
Chrystal	Gillming	Campus Life Technician	Yuba College
Rachael	Goldberg	Director of Student Development	Mission College
Angel	Gonzalez	Director of Student Development	Grossmont College
Therese	Grande	Student Life Coordinator	Golden West College
Nancy	Grass	Associate Dean	Santa Monica College
Anthony	Gutierrez	Leadership	Cuesta College
deborah	hall	Coordinator, Students Activities	Riverside City College
Leslie	Hennings	Associated Students Secretary	Mt. San Antonio College

First Name	Last Name	Position Title	Institution
Robin	Herndon	Student Services Technician II	College of the Canyons
Kasie	Hipp Mirhashemi	Student Life and Leadership Specialist	Coastline Community College
Lisa	Hornsby	Executive Assistant	Palomar College
Tyson	Huffman	Coordinator/Student Gov Faculty	Cerro Coso Community College
Tiffany	Inabu	Counselor	Santa Monica College
Amna	Jara	Student Activities Coordinator	Cerritos College
Raniyah	Johnson	Activities	Evergreen Valley College
Michael	Joslin	Services	College of the Canyons
Nessa	Julian	Director of Student Equity and Success	Las Positas College
Michiko "Misha"	Kealoha	Student Life and Leadership Manager	Canada College
Joanna	Kelly	Student Services Coordinator I	College of the Canyons
DR. HERBERT	KITCHEN	Director	Merritt College
Chelsea	Kott	Director of Student Services	MiraCosta College
Winnie	LaNier	Faculty Coordinator of Campus Life	Cosumnes River College
Haley	Lepper	Life	Sacramento City College
Angel	Lizardi	Administrative Assistant III	Norco College
Sonia	Lopez	Dean	East Los Angeles College
Jess	Love	Student Services Coordinator	College of the Canyons
Frank	Lozano	Inter-Club Council Advisor	East Los Angeles College
Regina	Mahiri	AAIII	Santa Rosa Junior College
Carlos	Maldonado	Director of Student Life	College of the Desert
Andre	Manukyan	Student Activities Coordinator	Glendale College
Ernie	Martinez	Director of Student Activities	Fresno City College
Zach	McDaniel	Student Activities Coordinator	Cabrillo College
Marco	Mendoza	SSA III - Student Activities Coordinator	Mt. San Jacinto College
Elizabeth	Miller	Dean of Student Services	Cerritos College
Zack	Miranda	Programs	Santa Rosa Junior College
Frankie	moore	Advisor, Student Government	Moreno Valley College
Michael	Morvice	Director, Student Life & Leadership	Orange Coast College

First Name	Last Name	Position Title	Institution
Nicole	Moya	Student Services Coordinator	Santa Ana College
Magdalena	Munoz	Student Activities Assistant	Rio Hondo College
Kelly	Munson	Advisor	Butte College
Dennis	Nanez	Student Activites Assistant	Golden West College
Augustine	Nevarez	Life	Hartnell College
John	Nguyen	Student Life Coordinator	Los Medanos College
Julie	Nguyen	Student Leadership Coordinator	Orange Coast College
John	Nguyen	Student Services Specialist	Santa Ana College
David	Okawa	Director of Student Activities	Cypress College
Julie	Osborne	Student Activities Coordinator	Monterey Peninsula College
Grishma	Patel	Graduate Intern	Orange Coast College
Teresa	Perales	and Activities	College of Marin
Allison	Phelps	Leadership	Cuesta College
Benjamin	Quesada	Coordinator of Student Life	Napa Valley College
Stephanie	Robb	Coordinator, Student Activities	Allan Hancock College
Brett	Robertson	Health Services	Southwestern College
Teila	Robertson	Student Life Coordinator	Long Beach City College - Liberal Arts
Kristen	Robinson	Student Activities Specialist	Moorpark College
Kimberly	Rocca	Administrative Specialist II	Palomar College
Jose	Rocha	STEM/ METaS project	College of San Mateo
Giovanni	Rodriguez	Coordinator, Student Life	Mt. San Antonio College
Isaac	Rodriguez Lupercio	Judicial Affairs Officer	Mt. San Antonio College
DeAnna	Rogers	Programs	Santa Rosa Junior College
Edwin	Romero	Faculty Coordinator, Student Activities	Norco College
selso	ruiz	Program Assistant I	Hartnell College
Brett	Sawyer	Student Life Supervisor	American River College
Robert	Sewell	Relations; ASB Advisor	Victor Valley College
Eva	Shaffer	Student Activities Assistant	Orange Coast College
Dennis	Shannakian	College Life Office Coordinator	De Anza College

First Name	Last Name	Position Title	Institution
Ryan	Shook	Student Life Coordinator	Gavilan College
Daphne	Small	Development	Foothill College
Gary	Sokolow	Professor	College of the Redwoods
Sadika	Sulaiman Hara	Advocacy, Student Conduct	College of Marin
Sherry	Titus	Director, Office of Student Affairs	Palomar College
Maryann	Tolano-Leveque	Dean of Students	Citrus College
Victor	Torres	Services	Imperial Valley College
Gregory	Toya	Director of Student Development	El Camino College
Miriam	Trejo	Student Services Specialist	Imperial Valley College
Rick	Trevino	Student Success Supervisor	Ventura College
Ana	Trujillo-Soto	Senior Prgram Specialist	College of the Desert
Nick	Turney	Academic Advisor - ASWCC	Woodland Community College
Koji	Uesugi	Dean of Student Services	Mt. San Antonio College
Melinda	Ursetta	Student Services Technician II	College of the Canyons
Sara	Varghese	Dean of Student Affairs	Grossmont College
Valerie	Venegas	Manager	Golden West College
Shayla	Walker	Director of Student Activities	San Joaquin Delta College
Julia	Walker	Student Center Specialist	Mt. San Antonio College
Hyon Chu	Yi-Baker	Director of College Life	De Anza College
Casey	Ysaguirre	Student Development Specialist II	Mt. San Jacinto College
La Donna	Yumori-Kaku	College Life Advisor	De Anza College
Hilleary	Zarate	Programs	Santa Rosa Junior College
Deborah	Ziccone	Engagement	Santa Rosa Junior College
Jill	Zimmerman	Dean of Student Life and Services	Antelope Valley College